

66546

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: December 11, 2018
SUBJECT: Authorization to amend Agreement No. 15-939 with ARCADIS of New York, Inc. by extending the term from December 31, 2018 until December 31, 2019

Authority of your Honorable Board is requested to amend Agreement No. 15-939 (the "Agreement") between the County of Westchester (the "County") and ARCADIS of New York, Inc. (the "Consultant"), 44 South Broadway, 15th Floor, White Plains, New York 10601, for the provision of engineering services associated with the Asset Management Pilot Program, Port Chester Wastewater Treatment Plant, Port Chester, New York, in order to extend the term of the agreement from December 31, 2018 until December 31, 2019. The original Agreement was executed on August 18, 2015 and is for a total amount not to exceed \$227,400.00. The original Agreement completion date is December 31, 2018.

The engineering services included in the Agreement are in progress. The County has been satisfied with the quality of services provided to date. The Consultant has spent a significant amount of time coordinating with the Department of Environmental Facilities and the Department of Information Technology for this project. It is anticipated that several remaining tasks including Electronic Operations & Maintenance Manual (EOM) updates and Computerized Maintenance Manual System (CMMS) updates will extend beyond December 31, 2018. Therefore, the professional services of the Consultant will be required beyond the completion date. Attached is a Resolution requesting an extension of the completion date through December 31, 2019, with no increase in the not to exceed amount of \$227,400.00.

The objective of this term extension is in the County's best interest as it will provide for uninterrupted professional services pursuant to the Agreement.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this contract by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

HJG/LR/as

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Public Works and Transportation, be and is hereby authorized to amend Agreement No. 15-939 (the "Agreement") with ARCADIS of New York, Inc. (the "Consultant"), 44 South Broadway, 15th Floor, White Plains, New York 10601, for the provision of engineering services associated with the Asset Management Pilot Program, Port Chester Wastewater Treatment Plant, Port Chester, New York by extending the end date of the Agreement from December 31, 2018 until December 31, 2019; and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain the same and in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee, is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Agreement No. 15-939

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
322	60	SW010-01-E	6120-03	BA #64-2014	N/A

Budget Funding Year(s): 2019 Start Date: 08/18/2015 End Date: 12/31/2019
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$ N/A Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____