

66086

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: November 20, 2018

SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with Woodard & Curran Engineering P.A. P.C., in connection with Engineering Services for Memorial Field Complex Rehabilitation, Phase I – Project Evaluation and Conceptual Planning, Mount Vernon, New York (#18-932)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for Memorial Field Complex Rehabilitation, Phase I – Project Evaluation and Conceptual Planning, Mount Vernon, New York.

The objective of this project is to rehabilitate the complex at Memorial Field. This project will be done in multiple phases. The first phase of this project (“Phase I”) will include an evaluation and conceptual planning of current site conditions to determine cost-effective redevelopment solutions which meet the desired programming needs for Memorial Field. Items to be evaluated will include: reconfiguring the tennis courts to provide additional space for future track and field buildout, preliminary cost estimates for the conceptual plans, track and field layout, field lighting options, bleacher options, entry plaza layout, review of remediation plans approved by the New York State Department of Environmental Conservation (“NYSDEC”), constructability review, and project phasing. This agreement will benefit the public as it will provide a venue for sporting events, concerts, and cultural events, thereby ensuring its safe use and enjoyment by the facility’s visitors.

On July 19, 2018, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide professional engineering services for Memorial Field Complex Rehabilitation. The Professional Prequalification Board approved a list of seven (7) qualified firms. As the fee is estimated to be less than \$100,000, on November 8, 2018 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. Woodard & Curran Engineering P.A. P.C.
709 Westchester Avenue, Suite L2
White Plains, New York 10604
2. LiRo Architects + Planners, P.C.
One State Street, 28th Floor
New York, New York 10004
3. Arcadis of New York, Inc.
44 South Broadway, 9th Floor
White Plains, New York 10601

After careful consideration, the Professional Selection Board ranked the firm of Woodard & Curran Engineering P.A. P.C. as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

HJG/JJN/as

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Woodard & Curran Engineering P.A. P.C., 709 Westchester Avenue, Suite L2, White Plains, New York 10604, for engineering services for Memorial Field Complex Rehabilitation, Phase I – Project Evaluation and Conceptual Planning, Mount Vernon, New York.

Agreement No. 18-932

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
318	19	BLA01-46-S	6120-03	BA #50-2010	

Budget Funding Year(s): 2018 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$ _____ Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____