



66038

November 13, 2018

To: Honorable Board of Acquisition and Contract

From: Joseph K. Spano
Commissioner of Correction

Re: Resolution authorizing the County of Westchester to enter into an agreement with Friendship Cable of Texas, Inc. dba Correctional Cable for television service to inmates for a term from November 15, 2018 through November 14, 2021, for an initial annual amount not to exceed \$19,140.00, subject to annual increases of 5% and budget appropriation, with the County's option to renew the agreement for up to three additional one-year periods.

Authority of your Honorable Board is sought for the County of Westchester (the "County") to enter into an agreement with Friendship Cable of Texas, Inc. dba Correctional Cable ("Correctional Cable") to provide television service to inmates for a term from November 15, 2018 through November 14, 2021, for an initial annual amount not to exceed \$19,140.00 (\$1,595.00 monthly), subject to annual increases of 5% and budget appropriation, with the County's option to renew the agreement for up to three additional one-year periods.

In accordance with the Westchester County Procurement Policy, the Department of Correction (the "Department") distributed a Request for Proposals ("RFP") via the County website. Only one proposal was received, that of Correctional Cable. This proposal represents a significant savings over the most recent cable television agreement.

Correctional Cable will install all necessary equipment and provide over 20 channels of programming throughout the Department for a monthly bulk rate of \$1,595.00, subject to an annual increase of 5%. All renewals will be subject to budget appropriations and all necessary legal approvals.

Any equipment installations will be made by Correctional Cable with oversight by the Department's technical services unit. The system will allow the Department more control over content and times that television sets are on and off. The Department will be allowed a text banner screen for its use that will communicate updates for the population with regards to any issues throughout the day. The Department will be able to broadcast changes to policies that will affect inmates so the entire population will be notified at one

time, saving paper that would otherwise be used to notify each inmate area. These “in-house” broadcasts can be done by Department staff. The system is addressable so each television set will be listed alone for its own content.

This agreement will be paid for out of the Inmate Welfare Trust Fund and no tax dollars will be used for the service.

Accordingly, I recommend adoption of the annexed Resolution.

JKS/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/21/2018 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Friendship Cable of Texas, Inc. dba Correctional Cable for television service to inmates for a term from November 15, 2018 through November 14, 2021, for an initial annual amount not to exceed \$19,140.00 (\$1,595.00 monthly), subject to annual increases of 5% and budget appropriation; and be it further

RESOLVED, that the County shall have the option to renew the agreement for up to three additional one-year periods, subject to budget appropriation and all necessary legal approvals; and be it further

RESOLVED, that this agreement shall be subject to County budget appropriation; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
	711	35	0000	4380	011s		\$19,140
	711	35	0000	4380	011t		\$20,097
	711	35	0000	4380	011u		\$21,102

Budget Funding Year(s) 2018-2021 Start Date 11/15/2018 End Date 11/14/2021
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
 Federal Aid _____
 Other \$60,339 _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/21/2018 - USA MRIJAS SECRETARY