

65547

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: October 23, 2018

SUBJECT: Authority to Enter into Agreement #18-927
In the matter of Architectural and Engineering Services in connection with
Woodfield Cottage Detention Center Renovations and Additions,
Valhalla Campus, Valhalla, New York

Consultant: RicciGreene Architects, P.C.
Agreement Amount: \$90,000.00

Authority of your Honorable Board is requested to enter into an Agreement with the firm of RicciGreene Architects, P.C. (the "Consultant") in connection with architectural and engineering services for Woodfield Cottage Detention Center Renovations and Additions, Valhalla Campus, Valhalla, New York. The Consultant shall provide study services associated with this project. Study services shall include establishing project parameters, developing an architectural and functional program, site evaluation, master planning, developing alternate solutions with associated cost estimates, preparing a draft report for review, and issuing a final report indicating recommended options. The County also reserves the right to amend this Agreement with the Consultant at a future date to provide for subsequent design and construction phase services.

The objective of this project is to provide professional architectural and engineering services associated with renovations and additions at Woodfield Cottage Detention Center. The Department of Probation has advised that under the "Raise the Age" legislation, the age of criminal responsibility in New York State was increased from 16 to 18 years old. All statutory amendments pertaining to 16-year-olds took effect October 1, 2018, and for 17-year-olds are effective October 1, 2019. The current size and layout of the Woodfield Cottage Detention Center at the Valhalla Campus does not meet the requirements of the new legislation. For the time being, the installation of temporary structures for housing and modifications to the existing facility for shared programming are being made to accommodate the new population of Adolescent Offenders ("AOs"). However, these are only temporary measures and it is necessary to design and construct a new facility to comply with the requirements of the legislation and increased population as soon as possible. Failure to undertake this project may result in the new population of AOs being relocated temporarily potentially resulting in additional costs. This agreement will benefit the public as it enables the County to provide continued shared programming for individuals at Woodfield Cottage Detention Center.

In accordance with the Accelerated Qualification and Selection Procedure as outlined in the Rules of the Professional Prequalification and Selection Boards (Act 144-1996, §3D), on September 18, 2018, a statement outlining the reason requiring the accelerated procedure, the qualifications of the proposed firm and the scope of work was submitted to the Chairman of the Professional Prequalification Board. The Chairman of the Professional Prequalification Board on September 18, 2018, agreed that the accelerated consultant procurement procedure was warranted. Subsequently, these items were reviewed and approved by the Chairman of the Professional Selection Board on September 18, 2018.

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By Resolution approved October 4, 2018, your Honorable Board authorized the County to negotiate with the Consultant, and a proposal was submitted for architectural and engineering services for Woodfield Cottage Detention Center Renovations and Additions, Valhalla Campus, Valhalla, New York, for a total fee of \$90,000.00, pursuant to an approved budget.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

HJG/JJN/RLB/as/jrc

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of RicciGreene Architects, P.C. ("Consultant"), 158 West 27th Street, 10th Floor, New York, New York 10001, for architectural and engineering services for Woodfield Cottage Detention Center Renovations and Additions, Valhalla Campus, Valhalla, New York. The Consultant shall provide study services associated with this project. Study services shall include establishing project parameters, developing an architectural and functional program, site evaluation, master planning, developing alternate solutions with associated cost estimates, preparing a draft report for review, and issuing a final report indicating recommended options. The County also reserves the right to amend this Agreement with the Consultant at a future date to provide for subsequent design and construction phase services; and be it further

RESOLVED, that for services rendered in accordance with the Consultant's proposal, a total compensation of \$90,000.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the Consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2020; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 18-927

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
346	46	B0103-01-E	6120-01	BA #121-2017	\$ 90,000.00

Budget Funding Year(s): 2018 Start Date: 11/15/18 End Date: 12/31/20
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./ Social Security No.: _____
 State Aid: _____
\$90,000.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____