

65528

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation
DATE: October 17, 2018
SUBJECT: Resolution to Award to the Low Bidder
Contract No. **18-212**
Service Contract for Snow and Ice Removal
750 Washington Street
Peekskill, New York
Contractor: Errico Landscaping Corporation
Amount: \$74,055.00

On August 22, 2018, two (2) bids were received and opened for Contract No. 18-212 for Service Contract for Snow and Ice Removal, 750 Washington Street, Peekskill, New York.

Two (2) contractors submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by eleven (11) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those eleven (11) entities and to an additional one hundred thirteen (113) suppliers and contractors.

The bids were reviewed by the Department and it was determined that Errico Landscaping Corporation submitted the low bid in the amount of \$74,055.00.

The low bidder has been investigated and it has been found that Errico Landscaping Corporation:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Trust Budget

The objective of this contract is to maintain parking lots and pedestrian areas at County facilities free from snow and ice.

October 17, 2018

This contract is in the public's best interest because it will promote the health and safety of the general public by providing safe travel ways for both pedestrian and vehicular traffic at County facilities.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

It is my recommendation that Contract No. 18-212 be awarded to Errico Landscaping Corporation in the amount of \$74,055.00.

APPROVED BOARD OF ACQUISITION & CONTRACTS 10/25/2018 - LISA PRUJAJ, SECRETARY

RESOLUTION

CONTRACT NO. 18-212

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 18-212 for Service Contract for Snow and Ice Removal, 750 Washington Street, Peekskill, New York, be and is hereby awarded to the low bidder, Errico Landscaping Corporation, 200 Emerson Avenue, Hartsdale, New York 10530, in the amount of \$74,055.00; and be it further

RESOLVED, that as set forth in the Contract No. 18-212 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3300/3305	4380		\$ 4,115.00 (2018)
	101	46	3300/3305	4380		\$24,685.00 (2019)
	101	46	3300/3305	4380		\$24,685.00 (2020)
	101	46	3300/3305	4380		\$20,570.00 (2021)

Budget Funding Year(s): 2018-2021 **Start Date:** October 29, 2018 **End Date:** October 28, 2021
 (must match resolution)

Funding Source: **Tax Dollars** \$74,055.00 County

State Aid _____

\$74,055.00 **Federal Aid** _____
 (must match resolution)

Other _____