

65492

DATE: October 15, 2018

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Social Services

RE: Authority to enter into an agreement with Community Service Associates, Inc. ("CSA") pursuant to which CSA will operate a soup kitchen in Mount Vernon which will provide free meals and various ancillary services to those in need for the period from October 1, 2018 through December 31, 2018 for an amount not to exceed \$45,718.00 payable pursuant to an approved budget.

Authority is requested for the County of Westchester, acting by and through its Department of Social Services (the "Department"), to enter into an agreement with CSA pursuant to which CSA will operate a soup kitchen in Mount Vernon which will provide free meals and various ancillary services to those in need for the period from October 1, 2018 through December 31, 2018 for an amount not to exceed \$45,718.00 payable pursuant to an approved budget (the "Agreement").

CSA is a not for profit, 501-C-3, multi-service family agency located in Mount Vernon, N.Y whose mission is to nourish not only the physical needs, but also the social and psychological needs of the poor and disenfranchised. Pursuant to the terms of the Agreement, CSA will provide a nutritious dinner 4 nights per week, Tuesday – Friday, to anyone in need, with no eligibility criteria. Along with dinner, each guest receives a take home lunch. In addition, CSA will also provide the following services:

- **Crisis Intervention** - provides counseling, information, referrals, job training, clothing, an after school art program, and a women's support group.
- **Emergency Food Pantry** – Supplies individuals with non-perishable emergency food items from our pantry.
- **Volunteer Opportunities** - Provides volunteer opportunities throughout Westchester County to schools, churches, businesses, clubs, and individuals. These opportunities range from preparing, providing and serving meals to food drives and fundraising.
- **Make A Meal For One Night** – Our volunteers love to contribute meals to our program, which helps us save on food costs.
- **Mandated Community Service** – We accept all individuals who have been mandated community service by the courts.
- **Food Rescue** – Businesses and households collectively throw away tons of food each year. We work with organizations like County Harvest and local businesses to reduce, reuse and recycle quality foods that will otherwise go to waste.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xiv thereof.

The Agreement will serve a public purpose by providing free meals and various ancillary services to those in need.

The goals and objectives of this agreement are as follows:

- 1) To provide crisis intervention
- 2) To supply individuals with non-perishable emergency food items
- 3) To provide volunteer opportunities throughout Westchester County
- 4) To help reduce, reuse, and recycle quality food that will otherwise go to waste

The goals and objectives are in the best interests of the County because this initiative is aimed at nourishing not only the physical needs, but also the social and psychological needs of the poor and disenfranchised in Westchester County.

The program will be tracked and monitored by the Department using the performance measurement indicators such as detailed reports on the various services provided pursuant to this programs and site visit.

Authority for the County to enter into the Agreement with CSA for the purposes as herein described is most respectfully requested.

KMM/PE/jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department") is hereby authorized to enter into an agreement with Community Service Associates, Inc. ("CSA") pursuant to which CSA will operate a soup kitchen in Mount Vernon which will provide free meals and various ancillary services to those in need for the period from October 1, 2018 through December 31, 2018 for an amount not to exceed \$45,718.00 payable pursuant to an approved budget (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute said agreement and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	4000	-----	4420	-----	\$45,718

Budget Funding Year(s): 2018 Start Date: 10/01/2018 End Date: 12/31/2018
(must match resolution)

Funding Source Tax Dollars: 100%
State Aid:
\$45,718 Federal Aid:
(must match resolution) Other: