

65409

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: October 9, 2018

SUBJECT: Resolution to Award to the Sole Bidder
Contract No. 18-215
Door Replacement
Westchester County Police Academy and Firing Range
Valhalla Campus
Valhalla, New York

Contractor: Suburban Sun Rooms, Inc.
Amount: \$85,793.00

On September 26, 2018, one (1) bid was received and opened for Contract No. 18-215 for Door Replacement, Westchester County Police Academy and Firing Range, Valhalla Campus, Valhalla, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by twenty four (24) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those twenty four (24) entities and to an additional two hundred eighty two (282) suppliers and contractors.

The bid was reviewed by the Department and it was determined that Suburban Sun Rooms, Inc. submitted the sole bid in the amount of \$85,793.00.

The sole bidder has been investigated and it has been found that Suburban Sun Rooms, Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Trust Account

The objective of this contract is to upgrade the ammunition storage doors at the Westchester County Police Academy with forced entry resistant doors and the upgrade of existing Firing Range doors with bulletproof doors.

This contract is in the public's best interest because it will promote the health and safety of the general public by improving the facilities to meet current codes and standards.

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

Payment for this entire contract will be made from the Homeland Security Fund, not the County General Fund and will not impact the County tax levy.

It is my recommendation that Contract No. 18-215 be awarded to Suburban Sun Rooms, Inc. in the amount of \$85,793.00.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/01/2018 - LISI MARIJA SECRETARY

RESOLUTION

CONTRACT NO. 18-215

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 18-215 for Door Replacement, Westchester County Police Academy and Firing Range, Valhalla Campus, Valhalla, New York be and is hereby awarded to the sole bidder, Suburban Sun Rooms, Inc., 83 East Main Street, Elmsford, New York 10523 in the amount of \$85,793.00; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	263	38	475R	2400	T475	\$85,793.00

Budget Funding Year(s): 2018 Start Date: November 15, 2018 End Date: July 14, 2020
 (must match resolution)

Funding Source: Tax Dollars _____
 State Aid _____
\$85,793.00 Federal Aid 100% Federal Aid
 (must match resolution) Other _____