



Westchester Community College

State University of New York

65344

TO: Board of Acquisition and Contract

FROM: Dr. Belinda S. Miles
President

DATE: October 2, 2018

SUBJECT: First Amendment to Agreement No. WCC-17-982
In the matter of Architectural & Engineering Services in connection with the
Site Improvements, Phase I
Westchester Community College
Valhalla, New York
Consultant: Howard L. Boswell, Engineer and Land Surveyor, P.C., d/b/a
Boswell Engineering
Agreement Amount: \$3,900.00

Authority of your Honorable Board is requested to amend the existing Agreement between the County of Westchester and Howard L. Boswell, Engineer and Land Surveyor, P.C., d/b/a Boswell Engineering, 330 Phillips Ave, PO Box 3152, South Hackensack, NJ 07606-1722. The original Agreement dated July 27, 2017 was for architectural & engineering services in connection with the Site Improvements, Phase I, Westchester Community College, Valhalla, New York.

It is requested that the existing Agreement be amended to provide for additional design services in connection with the accessibility entrance to the Knollwood Building. The pathway routing from Parking Lot # 6 to the Knollwood Building is not in compliance with accessibility requirements. The Office of Civil Rights for the US Department of Education is requiring that this pathway routing be designed to meet accessibility codes.

The architectural & engineering discipline encompassed in this Amendment is not new, but rather, it is an integral part of the project that involves the same degree of skill, experience and complexity as the expertise generally described in the original project. Accordingly, this type of architectural & engineering discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

The fee for the above services is for an amount of \$3,900.00, pursuant to an approved budget, bringing the total Agreement plus Amendment to \$47,400.00. The completion date of the Agreement shall remain Dec 31, 2019.

I recommend adoption of the attached Resolution.

RESOLUTION

Upon a communication from Belinda S. Miles, President, Westchester Community College,

WHEREAS, authority was granted to enter into an Agreement between the County of Westchester and Howard L. Boswell, Engineer and Land Surveyor, P.C., d/b/a Boswell Engineering, 330 Phillips Ave, PO Box 3152, South Hackensack, NJ 07606-1722. The original Agreement dated July 27, 2017 was for architectural & engineering services in connection with the Site Improvements, Phase I, Westchester Community College, Valhalla N.Y.; therefore be it

RESOLVED, that the existing Agreement be amended to provide for additional design services in connection with the accessibility entrance to the Knollwood Building. The pathway routing from Parking Lot # 6 to the Knollwood Building is not in compliance with accessibility requirements. The Office of Civil Rights for the US Department of Education is requiring that this pathway routing be designed to meet accessibility codes; and be it further

RESOLVED, that for the additional services rendered, Howard L. Boswell, Engineer and Land Surveyor, P.C., d/b/a Boswell Engineering., shall be paid a fee of \$3,900.00 pursuant to an approved budget, increasing the total maximum fee from \$43,500 to an amount not to exceed \$47,400.00; and be it further

RESOLVED, that the completion date of the Agreement shall be December, 31, 2019; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	43,500.00
This Amendment		<u>3,900.00</u>
TOTAL	\$	47,400.00

Agreement No. WCC-17-982

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act	Dollars
	381	32	WCC-82-01-E	6020-01	345-2016	\$ 3,900.00

Budget Funding Year(s): 2018/19 Start Date: 7/15/2017 End Date: 12/31/2019
 (must match resolution)

Funding Source:

Tax Aid: \$1,950.00
 State Aid: \$1,950.00
 Federal Aid: _____
 Other: _____

Contractor Federal I.D. No./
 Social Security No.: _____
 Vendor No.: _____
 Encumbrance No.:

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/08/2018 - LISA MRIJAJ, SECRETARY