

**65265**

To: Board of Acquisition and Contract

From: Vincent F. Kopicki, P.E.  
Commissioner of Environmental Facilities

Date: September 28, 2018

Re: Request for **Authority to Solicit Bids by Public Advertisement** for  
Contract No. EF-1815  
Laboratory Services for Biogas Analysis  
Yonkers Joint Water Resource Recovery Facility  
located on 1 Fernbrook St, Yonkers, New York 10705

Attached for your consideration is a resolution, which, if approved by your Honorable Board, would authorize the Department of Environmental Facilities to solicit bids by public advertisement for the above referenced project. The work under this contract consists of providing laboratory chemical analysis services, necessary labor, materials and equipment, postage and mailing, storage, required to perform chemical analysis of biogas for siloxane and hydrogen sulfide and related contaminants.

This contract is for a scheduled duration of three years.

The goals and objectives of the Contract are to obtain the services of a contractor who has the equipment, manpower and resources available to undertake the work of providing laboratory chemical analysis services, necessary labor, materials and equipment including mailing and shipment, storage, providing containers, required to perform chemical analysis of biogas for siloxane and hydrogen sulfide and related contaminants.

DEF personnel may inspect and supervise the work performed by the selected Contractor. Verification by DEF is for payment and tracking purposes only and in no way relieves contractual responsibility from the Contractor for completing the work as described herein. The Contractor will be responsible to comply with all applicable regulations and industry standards.

This Contract is deemed to fulfill a public purpose as the services provided under this Contract protect the building facilities and equipment systems that are operated by DEF personnel and enable the Department to carry out its basic mission to provide wastewater treatment and maintaining satisfactory water quality.

Approval of the attached resolution is respectfully requested.

# RESOLUTION

Upon communication from the Commissioner of Department of Environmental Facilities,

**RESOLVED**, that the Commissioner of Environmental Facilities is hereby authorized to solicit bids by public advertisement for the following Contract:

**CONTRACT NO. EF-1815**  
 Laboratory Services for Biogas Analysis  
 Yonkers Joint Water Resource Recovery Facility  
 located on 1 Fernbrook St, Yonkers, New York 10705  
 Westchester County, New York

and be it further;

**RESOLVED**, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further;

**RESOLVED**, Pursuant to Section 308.01 of the Laws of the County of Westchester, it is the goal of the County to use its best efforts to encourage, promote and increase the participation of business enterprises owned and controlled by persons of color or women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) and be it further;

**RESOLVED**, that such advertisement shall appear in the following County newspaper(s):

**THE JOURNAL NEWS (SOUTHERN EDITION)**

	Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub	Trust Account	Dollars
Account to be charged/credited	N/A					

  

Budget Funding Year (s) _____ (must match resolution)	Start Date: _____ End Date: _____
Funding Source _____	Tax dollars <u>100%</u>
	State Aid _____
	Federal Aid _____
_____	
(must match resolution)	