

65219

DATE: September 26, 2018

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

RE: Authorization to Amend an Approved Resolution to enter into Agreement with Allied Health Group, a division of Assignment America, LLC, to provide a temporary medical assistant/phlebotomist, laboratory technician and/or other clinical/health personnel for the STD/TB clinics on a per diem basis as needed, for the term October 1, 2018 through September 30, 2019, in the not-to-exceed amount of \$25,000 payable at the hourly rates listed in Exhibit "A", in order to change the name to Assignment America, LLC, dba Medical Staffing Network

On August 9, 2018, Your Honorable Board approved a Resolution (the "August 9, 2018 Resolution") which authorized the Westchester County Department of Health ("WCDH") to enter into agreement with Allied Health Group, a division of Assignment America, LLC, to provide a temporary medical assistant/phlebotomist, laboratory technician and/or other clinical/health personnel for the STD/TB clinics on a per diem basis as needed, for the term October 1, 2018 through September 30, 2019, in the not-to-exceed amount of \$25,000 payable at the hourly rates listed in Exhibit "A". This contract has not yet been executed.

The WCDH has been recently notified that the new name for contractual purposes will be Assignment America, LLC, dba Medical Staffing Network.

The agreement will be used to provide a temporary medical assistant/phlebotomist, laboratory technician and/or other clinical/health personnel as needed during periods of staff shortages and vacancies in the WCDH's STD/TB clinics so that clinics hours can be adequately staffed to serve patients in a timely fashion and in accordance with NYSDOH lab regulations. Savings from vacant positions would cover the cost of these temporary clinical staff until the positions are filled.

The public purpose of this Agreement is to promote the public health and welfare of the WCDH's STD/TB clinic patients by ensuring that licensed and/or certified laboratory technicians and other clinical/health personnel are available to perform testing/analysis and provide other health-related functions for clinic patients.

The goals and objectives of this Agreement are to perform the required laboratory specimen testing and analysis for the STD/TB clinic patients in order to ensure accurate and timely test results necessary to determine proper diagnosis and treatment.

This Agreement will be tracked and monitored through the analyses of test results and physicians' review of WCDH clinic program reports.

This Agreement would be exempt from the Westchester County Procurement Policy under Section 3 (a) (viii) - contracts for medical or health-related services.

Accordingly, authorization is hereby respectfully requested that the August 9, 2018 Resolution be hereby amended for the limited purpose of changing the name to name to Assignment America, LLC, dba Medical Staffing Network.

Except as otherwise stated herein, all other terms and conditions of the August 9, 2018 Resolution shall remain the same.

Your approval of the attached Resolution is respectfully requested.

SA/RR/dc

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/25/2018 - LISA MRIJAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

RESOLVED, that the Resolution approved by this Honorable Board on August 9, 2018 (the "August 9, 2018" Resolution) which authorized the County of Westchester, acting by and through its Department of Health ("WCDH"), to enter into an agreement with Allied Health Group, a division of Assignment America, LLC, to provide a temporary medical assistant/phlebotomist, laboratory technician and/or other clinical/health personnel for the STD/TB clinics on a per diem basis as needed, for the term October 1, 2018 through September 30, 2019, in the not-to-exceed amount of \$25,000, payable at the hourly rates listed in Exhibit "A", be hereby amended for the limited purpose of changing the name to Assignment America, LLC, dba Medical Staffing Network; and, be it further,

RESOLVED, that except as otherwise stated herein, all other terms and conditions of the August 9, 2018 Resolution shall remain in full force and effect; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 10 County Center Road, 2nd Floor
 White Plains, New York 10607

Original Agreement	\$	
First Amendment	\$	
Second Amendment	\$	
This Amendment	\$	
TOTAL	\$	_____

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	N/A					

Budget Funding Year(s)
 (must match resolution) 2018 - 2019 Start Date 10/01/18 End Date 09/30/19

Funding Source	Tax Dollars	_____
	State Aid	_____
	Federal Aid	_____
(must match resolution)	Other	_____