

**65211**

DATE: September 26, 2018

TO: Board of Acquisition and Contract

FROM: Thomas A. Gleason  
Acting Commissioner-Sherriff of Public Safety

SUBJECT: Authorization to exercise two one-year options to renew Agreement No. DPS 16-300 with Gigi Environmental, LLC for Maintenance Service, Firing Range, 2 Dana Road, Valhalla Campus, Valhalla, New York for the term January 1, 2019 through December 31, 2020 in an amount not to exceed \$203,516 for a total not to exceed amount of \$508,790.

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Authority is requested for your Honorable Board to authorize the County of Westchester (the "County"), acting by and through its Department of Public Safety (the "Department"), to exercise two one-year options to renew Agreement No. DPS 16-300. By resolutions approved on January 14, 2016 and February 18, 2016 your Honorable Board authorized an agreement with Gigi Environmental, LLC for Maintenance Service, Firing Range, 2 Dana Road, Valhalla Campus, Valhalla, New York in the amount of \$305,274 (the "Agreement") for the term January 1, 2016 and through December 31, 2018, with two one-year options. The Department has found the performance of Gigi Environmental, LLC to be excellent and now recommends that both options now be exercised for the period January 1, 2019 through December 31, 2020 in an amount not to exceed \$203,516, for new an aggregate not to exceed amount of \$508,790. All other terms and conditions of the Agreement shall remain in full force and effect.

The proposed two-year renewal is in the public's best interest because the Agreement will provide for weekly and quarterly maintenance and service for the County Firing Range, thereby allowing the County and other law enforcement officers to participate in firearms training in an environment that minimizes individual and environmental exposure to lead and other contaminants.

The proposed renewal will allow the Gigi Environmental, LLC to perform maintenance services at the County Firing Range in a more cost effective manner than having police officers perform weekly and quarterly cleanings. The Agreement will be tracked and monitored by the Commanding Officers of the Department's Firing Range.

Therefore I recommend that the County exercise two one-year options to renew Agreement No. DPS 16-300 with Gigi Environmental, LLC for the term January 1, 2019 through December 31, 2020 in an amount not to exceed \$203,516, for a new aggregate contract amount not to exceed \$508,790.

TAG/di  
Attachment

# RESOLUTION

Upon communication from the Acting Commissioner-Sherriff of Public Safety, be it hereby:

**RESOLVED**, that the County of Westchester (“County”) is hereby authorized to exercise two one-year options to renew Agreement No. DPS 16-300 with Gigi Environmental, LLC for Maintenance Service, Firing Range, 2 Dana Road, Valhalla Campus, Valhalla, New York (“Agreement”) for renewal the term January 1, 2019 through December 31, 2020 in the amount not to exceed \$203,516, for a total aggregate contract amount not to exceed \$508,790; and be it further

**RESOLVED**, that all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that this Agreement is subject to County appropriation; and be it further

**RESOLVED**, that the agreement is also subject to further financial analysis of the impact of any New York State Budget (“State Budget”) proposed and adopted during the term of these agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Original Agreement: \$305,274  
 This Amendment: 203,516  
 TOTAL: \$508,790

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Dollars
2019	101	38	3000	4380	\$101,758.00
2020	101	38	3000	4380	\$101,758.00

Budget Funding Year(s) 2019-2020 Start Date: January 1, 2019 End Date: December 31, 2020  
 (must match resolution)

Funding Source: Tax Dollars 100% County Contractor Federal I.D. No./  
 Social Security No.: 46-4996327  
 State Aid \_\_\_\_\_  
\$203,516.00 Federal Aid \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_