



Westchester Community College

State University of New York

65191

September 25, 2018

To: Board of Acquisition and Contract

From: Belinda S. Miles
President

Re: Authority to enter into an agreement with the Project Management Institute, Inc. in order for Westchester Community College to become a registered educational provider of Project Management Institute Credentialing.

Authority is hereby being sought for the County of Westchester acting by Westchester Community College (the "College"), to enter into an agreement with Project Management Institute, Inc. (hereinafter "PMI") in order to enable the College to become a registered provider of PMI project management credentialing. The agreement shall commence on or about November 1, 2018 and shall remain in effect unless terminated by either party. The agreement shall be in an amount not to exceed \$1,850.00 for the first year which includes a \$350.00 application fee and the first year's annual enrollment fee of \$1,500.00.

The agreement will enable the College to become a registered educational provider of PMI accreditation which will enable it to offer PMI accreditation classes. PMI was launched in 1984 has become the de facto standard certification for project management. By becoming a register educational provider, the College would be able to offer classes with professional development units which will enable students to obtain and/or maintain this PMI project management credential. This will enable students to obtain/maintain their PMI credentials as well as generate revenue on behalf of the College. The agreement will be tracked by College faculty and staff.

In accordance with the terms of the agreement, the College will agree to indemnify and defend PMI against all claims arising out of or based upon the College's website.

PMI is the sole source for PMI accreditation since it is the only entity that provides this certification. Therefore, I recommend to your Honorable Board that this procurement be treated as a sole source procurement pursuant Section 9 of the Westchester County Procurement Policy.

Based upon the foregoing I recommend adoption of the proposed resolution.

BSM/jpi
Attachment

