

64912

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Robin Schlaff
Director, Office for Women

DATE: September 4, 2018

SUBJECT: Authority to enter into a grant agreement with the New York State Office of Victim Services to accept a grant for an amount not to exceed \$821,157.00 with matching funds of 25% to enable the County of Westchester to participate in the Victim and Witness Assistance Grant Program to operate the Westchester County Family Justice Center for a one (1) year period commencing on October 1, 2018 and continuing through September 30, 2019.

The County of Westchester ("County"), acting by and through the Westchester County Office for Women, is requesting authorization to enter into a grant agreement with the New York State Office of Victim Services ("OVS") to accept a grant for an amount not to exceed \$821,157.00 to participate in the Victim and Witness Assistance Grant Program (the "Program") in order to operate the Westchester County Family Justice Center (the "Agreement"). Pursuant to the terms of the grant agreement, the County will be required to contribute 25% in matching funds towards this program. The term of the Agreement will be for a one (1) year period commencing on October 1, 2018 and continuing through September 30, 2019.

In order to provide the necessary services included in the grant application, the County identified various subcontractors and other partners with whom the County will work in its performance of the grant-funded work. Those parties include Hope's Door, Inc.; My Sisters' Place, Inc.; Pace University; Legal Services of the Hudson Valley; and Westchester Community Opportunity Program, Inc. The County will be separately seeking authority from your Honorable Board to enter into agreements with these parties, as necessary, as well as an independent consultant to serve as Director of the Westchester County Family Justice Center ("FJC"). The County and partners will be contributing toward OVS' required 25% match. The funding breakdown will be as follows:

	Grant Funds	Match Amount	Total Budget
County of Westchester	98,454.95	24,613.75	123,068.70
Hope's Door, Inc.	72,556.15	18,139.00	90,695.15
My Sisters' Place, Inc.	210,000.00	52,500.19	262,500.19
Pace University	132,758.46	33,139.60	165,948.06
Legal Services of the Hudson Valley	225,989.96	56,497.49	282,487.45
Westchester Community Opportunity Program, Inc.	81,397.48	20,349.40	101,746.88
	821,157.00	205,289.43	1,026,446.43

The grant agreement does not constitute a procurement and as such is not subject to the requirements of the County Procurement Policy.

The proposed Agreement will serve a public purpose by making available to the County certain State funds that the County can and will use to operate the FJC.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of the public health, safety and general welfare, as operating the FJC will ultimately enhance the safety and independence of victims of abuse because victims who are empowered to learn how to develop and maintain their own safety are not as likely to return to dependence on their abusers.

The goal and objective of the proposed Agreement is also in the best interests of the County in terms of fiscal responsibility, as it will make available to the County certain State funds for the aforementioned work.

The proposed Agreement will be tracked and monitored by the Office for Women.

I certify that my department, a) has copies of, or access to all applicable laws, rules, regulations, grant applications, and grant agreements (including any master agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b), has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms and d) can and will comply with all of the Grant Terms.

Attached for your consideration is a proposed Resolution.

RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into a grant agreement with the New York State Office of Victim Services ("OVS") pursuant to which the County will accept a grant awarded to it by OVS under OVS' Victim and Witness Assistance Grant Program, for an amount not to exceed \$821,157.00, to participate in the Victim and Witness Assistance Grant Program (the "Program") in order to operate the Westchester County Family Justice Center; and be it further

RESOLVED, that pursuant to the terms of the grant agreement, the County will be required to contribute 25% in matching funds towards this program, in an amount not to exceed \$24,613.75. The term of the Agreement will be for a one (1) year period commencing on October 1, 2018 and continuing through September 30, 2019; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, Or Unit	Revenue Source	Trust Account	Dollars
263	11	940T	9854	T940	\$821,157.00

Budget Funding Year(s) 2018-2019 **Start Date:** 10/1/2018 **End Date:** 9/30/2019
 (must match resolution)

\$821,157.00
 (must match resolution)

Funding Source: Tax Dollars _____
 State Aid \$821,157.00
 Federal Aid _____