

64834

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: August 28, 2018

RE: Authority for the County of Westchester to enter into a Grant Agreement with the Federal Transit Administration (“FTA”) for \$1,884,319.00 in Federal Transit Capital Assistance (Grant Agreement NY-2018-050-00).

Authority is requested for the County of Westchester (the “County”) to enter into an agreement with the Federal Transit Administration (“FTA”) for \$1,884,319.00 in Federal Transit Capital Assistance. A 20% County match is required to receive the FTA funds for a total of \$2,355,399.00 broken down as follows:

Federal Funds	80%	\$1,884,319.00
Local Funds	20%	\$ 471,080.00
Total		\$2,355,399.00

Funds received from this grant will be utilized as follows:

Preventive Maintenance (\$1,664,319.00 Federal)

These funds will be used to cover the cost of preventive maintenance for Westchester County’s Bee-Line buses and related facilities. This includes general maintenance of the buses and garage facilities. Funds are for labor only and no materials will be purchased.

The goal of this project is to maintain buses and bus facilities that are vital to the operation of the Bee-Line Bus System.

Transit Planning – Bus Passenger Survey (\$200,000.00 Federal)

These funds will be used to support the planning functions associated with the operation of the Bee-Line Bus System. Specifically, funding will be used to conduct a bus passenger survey. Westchester County conducts a passenger survey approximately every three (3) years. The last survey was conducted in the spring of 2016. The passenger survey funded by this grant will be conducted in the spring of 2019.

The goal of this project is to gather passenger demographics and system utilization characteristics, as well as to obtain rider feedback regarding service delivery and system performance.

Project Administration (\$20,000.00 Federal)

These funds will be used to cover administrative costs associated with the projects in this grant.

The administration of the FTA funded program is vital to ensure compliance with FTA regulations and reporting requirements.

The receipt of reimbursement funds will be monitored by both the Department of Public Works and Transportation and the Department of Finance.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency issuing the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

In view of the importance of this assistance program to the operation of the County's transit system, I recommend approval of the attached resolution.

HJG/ms
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/20/2018 - ISA MUKHAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into a grant agreement with the Federal Transit Administration ("FTA") for a grant totaling \$2,355,399.00 (Federal \$1,884,319.00 / 80% and Local \$471,080.00 / 20%) to be used for Preventive Maintenance for Westchester County's Bee Line buses and related facilities, Transit Planning to conduct a bus passenger survey, and Project Administration to cover administrative costs; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized to file any other document required by the United States Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964 and to set forth and execute affirmative minority business policies in connection with the project; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Grant Agreement NY-2018-050-00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars	Funding Period
	101	44	2100	9818		\$1,664,319.00	2017
	101	44	2100	4924		\$ 416,080.00	2017
	263	44	297T	9852	T-297	\$ 200,000.00	2018-2019
	101	44	1000	4912		\$ 50,000.00	2018-2019
	263	44	297T	9852	T-297	\$ 20,000.00	2018-2019
	101	44	1000	4912		\$ 5,000.00	2018-2019

Budget Funding Year(s) 2017-2019 Start Date January 1, 2017 End Date December 31, 2019
 (must match resolution)

Funding Source: Tax Dollars \$ 471,080.00
 State Aid _____
\$2,355,399.00 Federal Aid \$1,884,319.00
 Other _____