

**64551**

**DATE:** August 2, 2018

**TO:** Board of Acquisition and Contract

**FROM:** Sherlita Amler, M.D.  
Commissioner of Health

**RE:** Authorization to Amend an Existing Resolution to enter into Agreement with Health Research, Inc. in order to accept additional funding for the Public Health Emergency Preparedness Program Grant, pursuant to an approved budget, as follows:

<u>Original Resolution</u>	<u>Amending Resolution</u>
Term: 07/01/18 – 06/30/19	Term: same
Amount: Not-to-Exceed \$582,443	Amount: Not-to-Exceed \$682,443

On May 31, 2018, Your Honorable Board approved a Resolution (the “May 31, 2018 Resolution”) authorizing the County of Westchester (“County”) acting by and through its Department of Health (the “WCDH”), to enter into agreement with Health Research, Inc. (“HRI”) to accept funding for the Public Health Emergency Preparedness Program Grant (“PHEP”), for the contract term from July 1, 2018 through June 30, 2019, pursuant to an approved budget, for the contract amount not-to-exceed \$582,443. The contract has not yet been executed.

The WCDH has received further notification from HRI that the initial contract funding amount has been increased by \$100,000 to a revised total contract amount not-to-exceed \$682,443. These new funds will allow New York State, through HRI, to more quickly transfer funds to the WCDH during a public health emergency.

This PHEP Program will promote the public health, safety and general welfare of County residents by improving the response capacity to a large scale biological/bioterrorism event and supporting the infrastructure that would enable the County to respond to such threats whether naturally occurring or manmade.

The goals of this PHEP Program are to ensure the ability of the WCDH to respond in the event of a large scale public health emergency through the timely use of interventions known to prevent human illness from chemical, biological and radiological agents and naturally occurring health threats. Program objectives include, but are not limited to, enhancement of disease surveillance and early event detection systems, maintenance of relevant laboratory support, development or enhancement of response plans and protocols, and decreasing the time to identify causes, risk factors and appropriate interventions to those affected by threats and to restore health services and environmental safety.

Program tracking and monitoring are maintained through regular staff meetings, periodic review of emergency plans, updates through the NYSDOH Commerce system, review of epidemiological data, and attendance and participation in local and state sponsored drills, meetings and trainings. Status reports are sent to the NYSDOH on a quarterly basis.

The request that the existing approved resolution be amended is to accept the additional funding of \$100,000, pursuant to an approved budget, for a revised total contract amount not-to-exceed \$682,443.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Except as otherwise expressly amended herein, all other terms and conditions of the May 31, 2018 Resolution shall remain unchanged.

Approval of the attached amending resolution is respectfully requested.

/md  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/30/2018 - JOAN COCCARDO, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

**RESOLVED,** that the Resolution approved by this Honorable Board on May 31, 2018 (the "May 31, 2018 Resolution") which authorized the County of Westchester, acting by and through its Department of Health ("WCDH"), to enter into agreement with Health Research, Inc. to accept funding for the Public Health Emergency Preparedness Program Grant ("PHEP"), for the contract term from July 1, 2018 through June 30, 2019, pursuant to an approved budget, in the contract amount not-to-exceed \$582,443, be hereby amended in order to accept additional funding in the amount of \$100,000, pursuant to an approved budget, for a revised total contract amount not-to-exceed \$682,443; and, be it further

**RESOLVED,** except as otherwise expressly amended herein that all other terms and conditions of the May 31, 2018 Resolution shall remain unchanged; and, be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health  
 County of Westchester  
 10 County Center Road, 2<sup>nd</sup> Floor  
 White Plains, New York 10607  
 August 2, 2018

Original Agreement	\$582,443
First Amendment	\$
<b>This Amendment</b>	<b>\$100,000</b>
<b>TOTAL</b>	<b>\$682,443</b>

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	550T	9853	T550	\$100,000

Budget Funding Year(s) (must match resolution) 2018 -2019 Start Date 07/01/18 End Date 06/30/19

Funding Source	Tax Dollars	
	State Aid	
<b>\$100,000</b>	Federal Aid	100% Federal pass through funds
(must match resolution)	Other	