

George Latimer  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

64472

DATE: July 23, 2018

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Authority to amend a grant agreement with the United States Department of Health and Human Services (“HHS”), Administration for Children and Families for an amount not to exceed \$670,000 for the period September 30, 2017 through September 29, 2018 in order to increase the grant funding by \$670,000 from \$670,000 to a new total not to exceed \$1,340,000 to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures - Phase Two; and to extend the term of the grant for another year starting from September 30, 2018 through September 29, 2019.

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Through the Resolution approved on October 5, 2017, your Honorable Board authorized the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into a grant agreement with the United States Department of Health and Human Services, Administration for Children and Families (“HHS”) in order to accept a grant in the amount of \$670,000 (Award No. 90CA1837-03-00) to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures – Phase Two for the period from September 30, 2017 through September 29, 2018 (the “Grant Agreement”). The Grant Agreement was subsequently executed.

Authority is now requested to amend the Grant to increase the grant funding by \$670,000 from \$670,000 to a new total not to exceed \$1,340,000 to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures - Phase Two Extension and to extend the term of the grant for another year starting from September 30, 2018 through September 29, 2019 (Award No. 90CA1837-03-01).

No matching funds are required by the Grant, therefore the Grant Agreement will be at no cost to the County.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The grant agreement with HHS is not a procurement, therefore the provisions of the Westchester County Procurement Policy do not apply.

The proposed Agreement **will serve a public purpose** by preventing youth homelessness within the County.

The **goals and objectives** of Westchester Building Futures (“WBF”), is a youth and community-driven two-year planning process to develop a detailed blueprint for transforming Westchester’s system of public and private resources to prevent homelessness among youth emerging from our child welfare system that can be rigorously evaluated, thoroughly documented, and replicated nationwide.

The **goals and objectives** of the proposed Agreement is **in the County’s best interest** regarding **fiscal responsibility** as they will reduce homelessness and dependence on public assistance that not only improves the economic situation of the program participants but of the County as well by reducing the County’s public assistance expenditures.

The **goals and objectives** of the proposed Agreement is also **in the County’s best interest** regarding **public health and safety** as they provide the funding for and operation of the program to obtain permanent housing and self-sufficiency that correspondingly improves the program participants’ physical and psychological well-being and provides a safer and more stable overall environment.

The **performance measurement indicators** for the County WBF will cross four outcome areas: Stable Housing, Permanent Connections, Social and Emotional Well-being and Education/Employment.

The **goals and objectives** of the Grant Agreement **will be tracked and monitored** by the County that will include performance measurement indicator results.

Accordingly, authority is hereby requested for the County, acting by and through the Department of Social Services, to amend the Grant Agreement for the purpose stated above. I respectfully recommend your Honorable Board’s approval of the attached Resolution.

KMM/DI

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to amend a Grant Agreement with the United States Department of Health and Human Services (“HHS”), Administration for Children and Families for an amount not to exceed \$670,000 for the period September 30, 2017 through September 29, 2018 in order to increase the grant funding by \$670,000 from \$670,000 to a new total not to exceed \$1,340,000 to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures - Phase Two Extension; and to extend the term of the grant for another year from September 30, 2018 through September 29, 2019 (Award No. 90CA1837-03-00 ,“Grant Agreement”) to provide Phase Two Extension of the Grant Agreement for the period from September 30, 2017 through September 29, 2018; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Original Grant:     \$670,000  
 This Amendment:   670,000  
TOTAL             \$1,340,000

Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	526S	9852	T526	\$670,000

Budget Funding Year(s): 2017-19    Start Date: N/A    End Date: 9/29 /19  
 (must match resolution)

Funding Source	Tax Dollars:
	State Aid:
<u>\$670,000</u> (Revenue)	Federal Aid: <u>100%</u>
(must match resolution)	Other: