



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

64460

DATE: July 30, 2018

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner
Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development, for a term from August 1, 2018 through July 31, 2019, in order to accept a grant in the amount of \$260,000.00, which will fund work and services related to the County's Homeless Management Information System.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County") to enter into an agreement with the United States Department of Housing and Urban Development ("HUD"), for a term from August 1, 2018 through July 31, 2019, in order to accept a grant in the amount of \$260,000.00, which will fund work and services related to the County's Homeless Management Information System (the "Grant Agreement"; HUD Grant Number NY0749L2T041708).

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The proposed agreement will serve a public purpose by providing the funds necessary for the County to pay for work and services related to the County's Homeless Management Information System ("HMIS"), which is designed to track and monitor the placement and status

of the homeless clients of the Department of Social Services (the "Department") and thereby better serve them.

The goal and objective of the proposed agreement is to provide the funds necessary for the County to pay for work and services related to the County's HMIS.

The goal and objective of the proposed agreement is in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will make available to the County the funds necessary for the County to pay for work and services related to the County's HMIS. The goal and objective of the proposed agreement is also in the best interests of the County in terms of public health and safety, as the County's HMIS is designed to track and monitor the placement and status of the homeless clients of the Department and thereby better serve them.

The goal and objective of the proposed agreement will be tracked and monitored by the Department, in accordance with the requirements of HUD.

The proposed agreement does not constitute procurement. Accordingly, the provisions of the Westchester County Procurement Policy do not apply to the proposed agreement.

I respectfully recommend the adoption of the attached resolution.

KMM/CW/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACTS 08/23/2018 USKIRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”), for a term from August 1, 2018 through July 31, 2019, in order to accept a grant in the amount of \$260,000.00, to pay for work and services related to the County’s Homeless Management Information System (HUD Grant Number NY0749L2T041708); and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	929T	9852	T929	\$260,000

Budget Funding Year(s): 2018-19 Start Date: 08/01/18
(must match resolution)

End Date: 07/31/19

Funding Source
\$260,000
(must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/20/2018 - ESSEX COUNTY SECRETARY