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**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** June 31, 2018

**SUBJECT:** Authority to exercise the County's option to extend the term of an agreement with Advanced Testing Systems, Inc. for one two (2) year option period, thereby increasing the amount of the agreement by \$105,000.00 and extending the term of the agreement through October 31, 2020 (Contract No. 15-216).

By Resolution approved on June 18, 2015 (the "June 18th Resolution"), your Honorable Board authorized the County of Westchester (the "County") to enter into Contract No. 15-216 with Advanced Testing Systems, Inc. ("Advanced Testing") pursuant to which Advanced Testing was to provide Maintenance of the IQ/PowerNet System at the Valhalla Campus, Valhalla, New York, for the amount of \$157,500.00, for the period of November 1, 2015 through October 31, 2018 ("Contract 15-216" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the two (2) year renewal option and extend the termination date of the Agreement from October 31, 2018 to October 31, 2020; and 2) increase the amount of the Agreement by \$105,000.00 from an amount of \$157,500.00 to a new total amount not to exceed \$262,500.00.

All other terms and conditions of the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by ensuring the continued reliability of the IQ/PowerNet System along with reducing the County's annual maintenance costs.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

