

64407

**TO:** Board of Acquisition and Contract  
**FROM:** Hugh J. Greechan, Jr., PE  
Commissioner of Public Works and Transportation  
**DATE:** July 27, 2018  
**SUBJECT:** Request Authority to Obtain a Proposal and Negotiate a Fee with  
LiRo Architects + Planners, P.C., in connection with Architectural and Engineering Services for  
Woodfield Cottage Detention Center Security Modifications,  
Valhalla Campus, Valhalla, New York (#18-922)

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Authority of your Honorable Board is requested to obtain a proposal and to negotiate a fee in connection with architectural and engineering services for Woodfield Cottage Detention Center Security Modifications, Valhalla Campus, Valhalla, New York.

The objective of this project is to provide professional architectural and engineering services associated with security modifications at Woodfield Cottage Detention Center. The Department of Probation has advised that staff from the New York State Commission of Correction (“NYSCOC”) visited the Woodfield Cottage Detention Center on Friday, June 29, 2018, to survey the facility to see if it meets the Specialized Secure Detention (“SSD”) standards for programming the new population of Adolescent Offenders (“AOs”) associated with the “Raise the Age” legislation. The existing facility was found to be deficient in the security measures to meet the SSD standards. Specific modifications were identified by the NYSCOC and must be rectified by October 1, 2018, in order for the facility to be used for the shared programming of the AOs.

Failure to undertake this project may result in the new population of AOs being relocated temporarily potentially resulting in additional costs. This agreement will benefit the public as it enables the County to provide continued security for individuals at Woodfield Cottage Detention Center. Time is of the essence in order to achieve compliance with NYSCOC regulations as quickly as possible.

Due to the urgency of this project, the Department of Probation requested that the accelerated consultant procurement procedure be followed to retain a consultant to provide the necessary architectural and engineering services for Woodfield Cottage Detention Center Security Modifications. In accordance with the Accelerated Qualification and Selection Procedure as outlined in the Rules of the Professional Prequalification and Selections Boards (Act 144-1996, §3D), on July 26, 2018, a statement outlining the aforementioned reason requiring the accelerated procedure, the qualifications of the proposed firm and the scope of work for Woodfield Cottage Detention Center Security Modifications, Valhalla Campus, Valhalla, New York was submitted to the Chairman of the Professional Prequalification Board.

The Chairman of the Professional Prequalification Board on July 26, 2018, agreed that the accelerated consultant procurement procedure was warranted. Subsequently, these items were reviewed and approved by the Chairman of the Professional Selection Board on July 27, 2018, and the firm was selected to perform said services. The firm is:

LiRo Architects + Planners, P.C.  
One State Street, 28<sup>th</sup> Floor  
New York, New York 10004

Board of Acquisition and Contract  
Agreement No. 18-922  
Architectural and Engineering Services in connection with  
Woodfield Cottage Detention Center Security Modifications, Valhalla Campus, Valhalla, New York  
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The above-mentioned firm has the expertise on similar projects, technical knowledge, staffing and is the best-qualified firm to accomplish this project in the timeframe allowed.

LiRo Architects + Planners, P.C. is an architectural and engineering firm with significant experience in the rehabilitation and modification of detention centers, prisons and correctional facilities and their related requirements, including those of immediate concern to the County. The firm is currently engaged by the County for architectural and engineering services associated with the Infirmary and Suicide Prevention Area project at the Norwood E. Jackson Correctional Center, which is also located on the Valhalla Campus.

It should be noted that this resolution only seeks authority to obtain a proposal and to negotiate a fee in connection with architectural and engineering services for the aforementioned work in order to both fully inform your Honorable Board of the expected consultant agreement and to demonstrate to the NYSCOC that the County has undertaken its commitments to fully comply with regulations associated with the "Raise the Age" legislation. Authorization to enter into an agreement will be submitted to your Honorable Board for approval after satisfactory completion of negotiations with the consultant.

It should be noted that the County anticipates reimbursement of all of the costs hereof from New York State.

I recommend adoption of the attached proposed Resolution.

HJG/JJN/as

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to obtain a proposal and to negotiate a fee with LiRo Architects + Planners, P.C., One State Street, 28<sup>th</sup> Floor, New York, New York 10004, for architectural and engineering services for Woodfield Cottage Detention Center Security Modifications, Valhalla Campus, Valhalla, New York.

Agreement No. 18-922

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	TBD					

Budget Funding Year(s): 2018 Start Date: N/A End Date: N/A  
 (must match resolution)

Funding Source: Tax Dollars: \_\_\_\_\_ Contractor Federal I.D. No./ Social Security No.: \_\_\_\_\_  
 State Aid: 100% State  
 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_