

64370

DATE: July 26, 2018

TO: Honorable Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to enter into an agreement with Westchester Jewish Community Services, Inc. to provide Caregiver Resource Center Program Services to caregivers of persons 60 years or older, residing in Westchester County in an amount not to exceed \$19,611, for the program period April 1, 2018 through March 31, 2019.

The County of Westchester (the "County"), acting by and through the Westchester County Department of Senior Programs and Services (the "Department"), is requesting authorization to enter into an agreement (the "Agreement") utilizing the NYSOFA grant funds with Westchester Jewish Community Services, Inc. (the "Contractor") to operate a resource center to provide Caregiver Resource Center Program services to caregivers of Westchester County residents 60 years and older suffering from Alzheimer's and related diseases in the amount not to exceed \$19,611, which may at the County's sole and complete discretion, include an optional increase or decrease of available funds, which would impact the not-to-exceed amount of the contract for the program period April 1, 2018 through March 31, 2019. The Department will reimburse at an agreed upon unit cost amount for actual services provided and data entered in the NYSOFA Client Statewide Data System ("PeerPlace") up to the not to exceed amount of the contract.

The County at its sole option may renew the Agreement for one (1) additional one-year period on the same terms and conditions as the initial term subject to the availability of funds, acceptable past performance and the County's determination that an extension is in its best interest, and subject to the County obtaining all necessary legal approvals. Funding may vary for the extension period, in which case the County reserves the right to adjust the above-referenced not-to-exceed amount.

This agreement will serve a public purpose by providing information and multiple services to caregivers caring for persons with Alzheimer's and related dementias, including: information, assistance, individual counseling, education on Alzheimer's Disease and other types of dementia, training aimed at supporting caregivers, and education about and referrals to support

groups created to offer supportive environments and foster social relationships. These services help to keep the care recipient in the home for as long as possible and save the public tax dollars by delaying placement in a long-term care facility.

The goals and objectives of the program are to educate and support caregivers caring for loved ones with Alzheimer's and related diseases. By providing multiple services designed to inform, support/relieve, and guide, caregivers are better equipped to meet the challenges they face daily.

The goals and objectives are in the best interest of the County because they are geared to assist the caregiver and simultaneously the care recipient, thus avoiding premature institutionalization.

The services will be tracked, monitored and evaluated by monthly reporting activities and onsite reviews to determine if the contract performance goals and objectives are being met according to the terms of the agreement.

The Agreement with the Contractor is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

I most respectfully recommend adoption of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 8/13/2018 - USA MALAYSIA SECRETARY

RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, it is hereby:

RESOLVED, that the County of Westchester ("County") is hereby authorized to enter into an Agreement with Westchester Jewish Community Services, Inc. (the "Contractor") to provide Caregiver Resource Center Program Services to caregivers of persons 60 years or older residing in Westchester County in an amount not to exceed \$19,611 for the program period April 1, 2018 through March 31, 2019; and be it further

RESOLVED, that the County at its sole option may renew the Agreement with the Contractor for one (1) additional one-year period on the same terms and conditions as the initial term, subject to the availability of funds, acceptable past performance, the County obtaining all necessary legal approvals and if the County determines that an extension is in its best interest. Funding may vary for the extension period, in which case the County reserves the right to adjust the above-referenced not-to-exceed amount; and be it further

RESOLVED, that the Agreement with the Contractor is subject to County appropriations; and be it further

RESOLVED, that the Agreement with the Contractor is also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement with the Contractor, or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/credited

Credited
Charged

Fund	Department	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	85	927T	4380	T927	\$19,611

Budget Funding Years: 2018-2019 Start Date 04/01/18 End Date 3/31/19
(must match resolution)

Funding Source Tax Dollars \$0
\$19,611 State Aid \$19,611
match resolution) Federal Aid \$0

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/23/2018 LISA MARIJAJ, SECRETARY