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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: July 18, 2018

SUBJECT: Authority to enter into an Agreement with the United States of America, acting by and through the Federal Aviation Administration (“FAA”), to accept a grant for Capital Project Number A0136 – Removal of Runway 11/29 and Runway 16/34 Obstructions at the Westchester County Airport

Authority of your Honorable Board is requested for the County of Westchester, acting by and through the Department of Public Works and Transportation (the “County”), to enter into an Agreement with the United States of America, acting by and through the FAA, to accept a grant of \$224,869.00 for Capital Project Number A0136 – Removal of Runway 11/29 and Runway 16/34 Obstructions at the Westchester County Airport. This grant will be used to fund a survey and analysis at the Westchester County Airport. Additionally, the New York State Department of Transportation has indicated that they will fund \$12,493.00. The County will have to contribute a local share of \$12,493.00 from the Airport Special Revenue Fund.

This Agreement will serve a public purpose by funding a survey and analysis to identify hazardous conditions that could impact the safe arrivals and departures of aircraft utilizing Runway 16/34 and Runway 11/29 at the Airport.

The objective of this Agreement is to accept Federal funding for a capital project that directly improves the safety of County residents and Airport users as well as continue best management practices. This is a project the County and its Airport would be responsible to fund directly were it not for the availability of federal grant funds. Acceptance of these funds will relieve the County and the Airport of substantial fiscal responsibility.

The County’s Department of Public Works and Transportation will monitor and report the progress of this project using its own staff and staff from other County departments as appropriate, and will be responsible to invoice the State for timely reimbursement as the costs are incurred.

I certify that my department, a) has copies of, or access to, all applicable laws, rules and regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I recommend your Honorable Board’s approval of the annexed Resolution authorizing the County to enter into this grant agreement with the State.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that the County of Westchester, acting by and through the Department of Public Works and Transportation, is hereby authorized to enter into an agreement with the United States of America, acting by and through the Federal Aviation Administration (“FAA”), to accept a grant of \$224,869.00 for Capital Project Number A0136 – Removal of Runway 11/29 and Runway 16/34 Obstructions at the Westchester County Airport. This grant will be used to fund a survey and analysis at the Westchester County Airport; and be it further

RESOLVED, that the Agreement will provide *inter alia* that the County will contribute a local share of \$12,493.00 toward the survey and analysis, at the Westchester County Airport, which funding will come from the Airport Special Revenue Fund. Additionally, the New York State Department of Transportation has indicated that they will fund \$12,493.00; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purpose hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	361	44	A013601E	9633	N/A	\$224,869.00

Budget Funding Year(s) 2018 **Start Date:** N/A **End Date:** N/A
(must match resolution)

Funding Source: **Tax Dollars** _____

State Aid _____

\$224,869.00 **Federal Aid** \$224,869.00
(must match resolution)

Other _____