

64257

DATE: July 17, 2018

TO: Board of Acquisition and Contract

FROM: Kenneth W. Jenkins
Deputy County Executive

RE: Resolution to exempt from the Westchester County Procurement Policy an amendment to a short-form agreement with Salvatore J. Carrera for non-legal advisory services to the County, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee, for a term from February 19, 2018 through December 31, 2018 for an amount not-to-exceed \$20,000.00 at the rate of \$125.00 per hour, in order to increase the total amount by \$50,000.00 to an amount not-to-exceed \$70,000.00.

On April 23, 2018, the County entered into a “short-form” contract with Salvatore J. Carrera for non-legal advisory services to the County, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee, for a term from February 19, 2018 through December 31, 2018 for an amount not to exceed \$20,000.00 at the rate of \$125.00 per hour (the “Agreement”).

Over the past few months, Mr. Carrera, a real estate expert and former Director of Real Estate for the County, has provided invaluable assistance to the County in connection with numerous leases and other agreements, such that the contract funds are nearly depleted. It is anticipated that Mr. Carrera will assist the County to negotiate future leases and license agreements. In order to continue using his services, it will be necessary to amend the Agreement in order to increase the total amount by \$50,000.00 to an amount not to exceed \$70,000.00. All other terms and conditions of the Agreement will remain unchanged.

Pursuant to Section 3(a)xxi thereof, the Westchester County Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. It is proposed that the County’s interest would be served by exempting the procurement of this amendment from the County Procurement Policy. A Resolution to exempt the procurement of an amendment to the Agreement with Mr. Carrera is submitted for your consideration.

As I believe this amendment to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

GL/DLV

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/30/2018 - JOAN COCCIARDI, SECRETARY

RESOLUTION

Upon a communication from the County Executive, be it hereby:

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County in connection with the procurement of an amendment to an agreement with Salvatore J. Carrera for non-legal advisory services to the County, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee for a term from February 19, 2018 through December 31, 2018 for an amount not-to-exceed \$20,000.00 at the rate of \$125.00 per hour, in order to increase the total amount by \$50,000.00 to an amount not-to-exceed \$70,000.00.

APPROVED BOARD OF ACQUISITION & CONTRACTS 08/20/2018 JOHN COCCIARDI, SECRETARY