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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, P.E.
Commissioner of Public Works and Transportation

DATE: July 2, 2018

SUBJECT: Authorization to Extend an Agreement with Summit Security Services, Inc. for Security Guard Services at Various Locations, Westchester County, New York through the New York State Contract Award Number 22436, for the period of July 24, 2018 through January 23, 2019 in an amount not to exceed \$568,797.00 (Contract No. 16-207)

By Resolution approved on August 25, 2016 (the "August 25th Resolution"), your Honorable Board authorized the County of Westchester ("County") to enter into Contract No. 16-207 with Summit Security Services, Inc. ("Summit") pursuant to which Summit was to provide Security Guard Services at Various Locations, Westchester County, New York through the New York State Contract Award Number 22436 for the amount of \$707,974.51, for the period of September 1, 2016 through July 23, 2017 ("Contract No. 16-207" or the "Agreement").

Pursuant to Section 104 of the New York General Municipal Law, the County is able to obtain services directly through the New York State Office of General Services as an alternative to public bidding. New York State Contract Award Number 22436 with Summit Security Services, Inc. provides for Security Guard Services. New York State is extending this State contract for six (6) months.

On July 20, 2017 the County was authorized by your Honorable Board to extend this contract for one (1) year, and increase the amount of the Agreement by \$917,588.00 from an amount of \$707,974.51 to a new amount of \$1,625,562.51, and extend the termination date of the Agreement from July 23, 2017 to July 23, 2018.

The County now seeks authority from your Honorable Board to extend this contract for six (6) months, and thereby, a.) increase the amount of the Agreement by \$568,797.00, from a total amount of \$1,625,562.51 to a new amount not to exceed \$2,194,359.51, and b.) extend the termination date of the Agreement from July 23, 2018 to January 23, 2019.

All other terms and conditions of the Agreement shall remain in full force and effect and unchanged.

This Agreement is in the public's best interest because it will promote the health and safety of the general public by supplementing the County's full time security forces in order to provide adequate coverage at various County buildings and facilities.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

