

63901

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** June 26, 2018

**SUBJECT:** Authority to exercise the County of Westchester's option to extend the term of an agreement with Unity Mechanical Corp. for one two (2) year option period, thereby increasing the amount of the agreement by \$279,600.00 and extending the term of the agreement through October 31, 2020 (Contract No. 15-209).

By Resolution approved on June 11, 2015 (the "June 11<sup>th</sup> Resolution"), your Honorable Board awarded Contract No. 15-209 to Unity Mechanical Corp. ("Unity Mechanical"). The June 11<sup>th</sup> Resolution authorized the County of Westchester (the "County") to enter into Contract No. 15-209 with Unity Mechanical, pursuant to which Unity Mechanical was to provide Boiler Maintenance Service at the Courthouse Heating Plant, White Plains, New York, for the amount of \$419,400.00 for the period of November 1, 2015 through October 31, 2018, ("Contract 15-209" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period. The Agreement was duly executed).

The County now seeks authority from your Honorable Board to exercise the two (2) year renewal option, and thereby: a.) increase the amount of the Agreement by \$279,600.00 from an amount of \$419,400.00 to a new amount of \$699,000.00; and b.) extend the termination date of the Agreement from October 31, 2018 to October 31, 2020.

All other terms and conditions of the June 11<sup>th</sup> Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County Facilities to remain operational.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

# RESOLUTION

## CONTRACT NO. 15-209

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

**RESOLVED**, that the County is authorized to exercise its two (2) year renewal option for Contract No. 15-209 with Unity Mechanical Corp., 11 Bill Horton Way, Wappingers Falls, New York 12590, to provide Boiler Maintenance Service at the Courthouse Heating Plant, White Plains, New York and thereby; a.) increase the amount of the Agreement by \$279,600.00 from an amount of \$419,400.00 to a new amount of \$699,000.00; and b.) extend the termination date of the Agreement from October 31, 2018 to October 31, 2020; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the June 11, 2015 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$419,400.00
This Amendment	<u>\$279,600.00</u>
<b>TOTAL</b>	<b>\$699,000.00</b>

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$ 23,300.00 (2018)
	101	46	3200	4380		\$139,800.00 (2019)
	101	46	3200	4380		\$116,500.00 (2020)

**Budget Funding Year(s):** 2018-2020      **Start Date:** November 1, 2018      **End Date:** October 31, 2020  
 (must match resolution)

**Funding Source:**

<b>Tax Dollars</b>	\$279,600.00 County
<b>State Aid</b>	
<b>Federal Aid</b>	
<b>Other</b>	

\$279,600.00  
 (must match resolution)