

63811

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director

**DATE:** June 20, 2018

**SUBJECT:** Resolution authorizing the County of Westchester to enter into an agreement with Manhattanville College to use the East Rooms, 2<sup>nd</sup> floor of Benziger Hall on October 25, 2018 to host the 17<sup>th</sup> Annual Police Interactive Training Conference.

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The County of Westchester, acting by and through its Office for Women, (the “County”) is requesting authority to enter into a license agreement with Manhattanville College (the “College”) pursuant to which the College will grant to the County, and the County will accept, a license to use the College’s premises and facilities located in the East Rooms, 2<sup>nd</sup> floor of Benziger Hall on Thursday, October 25, 2018, at no cost, between 7:30 a.m. and 4:00 p.m. in order to host the 18<sup>th</sup> Annual Police Interactive Training Conference (the “Agreement”).

Under the proposed Agreement, the College is waiving the license fee, but has included an Indemnification provision wherein the College is requesting that the County indemnify and hold harmless the College from and against certain claims, including costs and expenses. I have attached Article VI “Indemnification” of the proposed Agreement as Exhibit “A” for your Honorable Board’s reference.

The proposed Agreement will serve a public purpose by providing a forum to educate local police and probation officers on domestic violence and sexual violence issues to benefit the community.

The proposed Agreement is in the County’s best interest in that it will further improve the performance of local police and probation officers in carrying out their duties to protect the public.

This agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(b) thereof.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

Attachment

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Office for Women, (“County”) is hereby authorized to enter into a license agreement with Manhattanville College (the “College”) pursuant to which the College will grant to the County, and the County will accept, a license to use the College’s premises and facilities located in the East Rooms, 2<sup>nd</sup> floor of Benziger Hall on Thursday, October 25, 2018, between 7:30 a.m. and 4:00 p.m. in order to host the 18<sup>th</sup> Annual Police Interactive Training Conference (the “Agreement”); and be it further

**RESOLVED**, that the College is waiving the license fee, but the Agreement will include an Indemnification provision attached hereto as Exhibit “A” in which the County will indemnify and hold harmless the College from and against certain claims, including costs and expenses; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
					\$0	2018

**Budget Funding Year(s)** 2018  
(must match resolution)

**Start Date:** 10/25/18

**End Date:** 10/25/18

\$0  
(must match resolution)

**Funding Source:**

Tax Dollars \_\_\_\_\_  
 State Aid \_\_\_\_\_  
 Federal Aid \_\_\_\_\_  
 Other \_\_\_\_\_

APPROVED BOARD OF ADJUDICATION & CONTRACT - 01/26/2018 - USA FEDERAL SECRETARY