

George Latimer
County Executive

Department of Social Services

Kevin McGuire
Commissioner

63573

DATE: June 4, 2018

TO: Board of Acquisition and Contract

FROM: Kevin McGuire, Commissioner
Department of Social Services

SUBJECT: Authority for the County to amend its agreement with Mount Vernon Neighborhood Health Center, Inc., pursuant to which it was to provide medical screenings of assisted homeless families and singles for the assessment of health needs and for determining the degree of employability for singles, by, a.) extending the term by four (4) months, to a new termination date of October 31, 2018, and b.) increasing the not-to-exceed amount by \$123,000, to pay for services during the extended term.

By a resolution approved on July 19, 2012, your Honorable Board authorize the County of Westchester (the "County") entered into an agreement with Mount Vernon Neighborhood Health Center, Inc. ("MVNHC"), pursuant to which MVNHC was to provide medical screenings of assisted homeless families and singles for the assessment of health needs and for determining the degree of employability for singles (the "Services"), for an amount not to exceed \$370,000, to be paid pursuant to an approved budget, for the period from July 1, 2012 through June 30, 2013, with the County having the sole option to extend the term of the agreement for five (5) additional one (1) year periods thereafter for the same cost for the Services for each option term as for the initial term (the "Agreement"). The Agreement was subsequently executed.

By a resolution approved on May 23, 2013, your Honorable Board authorized the County to exercise its first option under the Agreement and amend the Agreement by, a.) extending its term by one (1) year, to a new termination date June 30, 2014, and b.) providing that the County would pay MVNHC an amount not-to-exceed \$370,000, pursuant to an approved budget, during said option term, thereby increasing the total not-to-exceed amount of the Agreement to \$740,000 (the "First Amendment"). The First Amendment was subsequently executed.

By a resolution approved on July 17, 2014, your Honorable Board authorized the County

to exercise its second option under the Agreement, as amended, and amend the Agreement, as amended, by, a.) extending its term by one (1) year, to a new termination date June 30, 2015, and b.) providing that the County would pay MVNHC an amount not-to-exceed \$370,000, pursuant to an approved budget, during said option term, thereby increasing the total not-to-exceed amount of the Agreement, as amended, to \$1,110,000 (the "Second Amendment"). The Second Amendment was subsequently executed.

By a resolution approved on April 30, 2015, your Honorable Board authorized the County to exercise its third option under the Agreement, as amended, and amend the Agreement, as amended, by, a.) extending its term by one (1) year, to a new termination date June 30, 2016, and b.) providing that the County would pay MVNHC an amount not-to-exceed \$370,000, pursuant to an approved budget, during said option term, thereby increasing the total not-to-exceed amount of the Agreement, as amended, to \$1,480,000 (the "Third Amendment"). The Third Amendment was subsequently executed.

By a resolution approved on July 7, 2016, your Honorable Board authorized the County to exercise its fourth option under the Agreement, as amended, and amend the Agreement, as amended, by, a.) extending its term by one (1) year, to a new termination date June 30, 2017, and b.) providing that the County would pay MVNHC an amount not-to-exceed \$370,000, pursuant to an approved budget, during said option term, thereby increasing the total not-to-exceed amount of the Agreement, as amended, to \$1,850,000 (the "Fourth Amendment"). The Fourth Amendment was subsequently executed.

By a resolution approved on August 3, 2017, your Honorable Board authorized the County to exercise its fifth and final option under the Agreement, as amended, and amend the Agreement, as amended, by, a.) extending its term by one (1) year, to a new termination date June 30, 2018, and b.) providing that the County would pay MVNHC an amount not-to-exceed \$370,000, pursuant to an approved budget, during said option term, thereby increasing the total not-to-exceed amount of the Agreement, as amended, to \$2,220,000 (the "Fifth Amendment"). The Fifth Amendment was subsequently executed.

The County is currently in the process of finalizing a re-design of its housing programs to meet the current needs of the public. The outcome of that re-design will directly impact its needs regarding health and employability assessments, such as the Services, for the future. Since that re-design has not yet been finalized, the County has not yet been able to conduct a competitive procurement for a new contract for health and employability assessments. However, the term of the Agreement, as amended, is set to expire on June 30, 2018, and the County absolutely cannot go without the health and employability assessment services for any period of time while a new, competitive procurement is performed.

Therefore, in order to give the County additional time to perform a new, competitive procurement at the conclusion of its housing program re-design work, the County respectfully requests authority from your Honorable Board to amend the Agreement, as amended, by, a.) extending its term by four (4) months, to a new termination date of October 31, 2018, and b.) increasing its not-to-exceed amount by \$123,000, to a new total amount not to exceed \$2,343,000, to pay for services during the extended term (the "Sixth Amendment").

Except as specifically described above, all terms and conditions of the Agreement, as amended, shall remain in full force and effect.

The proposed Sixth Amendment will serve a public purpose by ensuring that the County continues to receive the health and employability assessment services it needs for homeless families and singles.

The goal and objective of the proposed Sixth Amendment is to ensure that the County continues to receive the health and employability assessment services it needs for homeless families and singles.

The goal and objective of the proposed Sixth Amendment is in the best interests of the County in terms of public health, as ensuring that the County continues to receive health and employability assessment services will enable the County to identify and address medical issues that may impact the housing placement and employability of such persons, and therefore ultimately help ensure that such persons receive the services they need.

The goal and objective of the proposed Sixth Amendment will be tracked and monitored by the staff of the Department of Social Services.

This procurement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xi) thereof, which exempts “any procurement made pursuant to procurement procedures provided for under any other federal or state law applicable to such procurement”, and Section 13 thereof, which specifies that each procurement that is funded, in whole or in part, by federal funds shall be made in accordance with any and all applicable federal laws, regulations, rules, guidance, instructions, or grant terms. Specifically, this procurement complies with 2 C.F.R. 200.320(f)(2), which allows for non-competitive procurement when “[t]he public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation”, based on the exigent circumstance that would be created by the County being without the Services, as noted above.

I respectfully recommend approval of the attached resolution.

KMM/BG/bdm/nm

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend its agreement with Mount Vernon Neighborhood Health Center, Inc. ("MVNHC"), pursuant to which MVNHC was to provide medical screenings of assisted homeless families and singles for the assessment of health needs and for determining the degree of employability for singles, for the period from July 1, 2012 through June 30, 2018, for an amount not to exceed \$2,220,000, payable pursuant to an approved budget (the "Agreement"), by, a.) extending its term by four (4) months, to a new termination date of October 31, 2018, and b.) increasing its not-to-exceed amount by \$123,000, to a new total amount not to exceed \$2,343,000, to pay for services during the extended term; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

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Original Contract Amount:	\$370,000
First Amendment:	\$370,000
Second Amendment:	\$370,000
Third Amendment:	\$370,000
Fourth Amendment:	\$370,000
Fifth Amendment:	\$370,000
This Amendment:	<u>\$123,000</u>
Total	\$2,343,000

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5650	-----	\$123,000

Budget Funding Year(s): 2018
(must match resolution)

Start Date: N/A End Date: 10/31/2018

Funding Source
\$123,000
(must match resolution)

Tax Dollars: 0%
State Aid: 50%
Federal Aid: 50%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/28/2018 - LISA M. P. SECRETARY