

63475

DATE: May 21, 2018

TO: Board of Acquisition and Contract

FROM: Joseph K. Spano
Commissioner of Correction

RE: **Resolution authorizing the County of Westchester (“County”) to enter into an agreement with Government Payment Service, Inc. (“GPS”) whereby GPS will offer a remote pay system to those individuals who wish to use credit cards for the payment of cash bail and also provide a process whereby GPS will accept monies via telephone or internet for inmates’ commissary purchases at no cost to the County.**

Attached for your consideration is a Resolution, which, if approved, will authorize the County to enter into an agreement with Government Payment Service, Inc., (“GPS”), whereby GPS will offer its remote payment system to those individuals who wish to use credit cards for the payment of cash bail. In addition, the agreement will provide a process by which GPS may accept monies via telephone or internet which will be deposited into the central inmate account for inmates for commissary purchases.

GPS has been successfully providing these services to for the provision of cash bail and commissary purchases for prisoners since 2003. The County now seeks authority to enter into an agreement with GPS whereby GPS will offer a remote pay system to those individuals who wish to use credit cards for the payment of cash bail and additionally provide a process by which GPS may accept monies via telephone or internet for inmates’ commissary purchases. This agreement will be for a five year term commencing on July 25, 2018. The credit card holder will be responsible to pay for all fees concerning the transactions directly to GPS and there will be no cost to the County. The proposed rate of payment to the individual credit card holder is in line with rates charged for similar services by other companies. The proposed agreement does not involve a procurement. It is the grant of a license for a concession and, thus, the County’s Procurement policy does not apply to it pursuant to the exemption set forth in section 3(b) thereof.

The goals and objectives of this agreement are cost savings to the County by allowing the County to release more individuals on bail, thereby reducing the costs associated with housing such individuals until bail is posted. This agreement will be tracked and monitored by the

Department of Corrections to evaluate the success or failure of the program by tracking the total number of days an inmate was not incarcerated while awaiting court appearance.

A Resolution for your consideration is annexed hereto which I recommend for your approval.

JKS/RAN/rn
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/28/2018 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester (“County”) is authorized to enter into an agreement with Government Payment Service, Inc. (“GPS”), to provide a remote payment system to those individuals who wish to use credit cards for the payment of cash bail and a remote credit card payment process via telephone and internet for inmates’ commissary purchases for the term July 25, 2018 through July 24, 2023. All fees associated with these transactions shall be paid by the credit card holder directly to GPS and there shall be no cost to the County; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
						N/A

Budget Funding Year(s) N/A Start Date 7/25/2018 End Date 7/24/2023
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
 \$ N/A Federal Aid _____
 (must match resolution) Other _____