

**63401**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** May 25, 2018

**SUBJECT:** Authority to enter into an agreement with The Guidance Center of Westchester, Inc. to provide child care in the New Rochelle Family Court for an amount not-to-exceed \$30,851 for the period July 1, 2018 to December 31, 2018.

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The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester, acting by and through its Office for Women (the "County"), to enter into an agreement (the "Agreement") with The Guidance Center of Westchester, Inc., through its Children's Center (the "Guidance Center"), to provide child care in the New Rochelle Family Court located at 420 North Avenue New Rochelle, for the period July 1, 2018 to December 31, 2018, for an amount not-to-exceed Thirty Thousand Eight Hundred Fifty-One (\$30,851) Dollars, to be paid pursuant to an approved budget.

From 2000-2011, the County funded the YMCA of New Rochelle to run this program. However, it was unable to continue to support the program in 2012. The YWCA of White Plains and Central Westchester was subsequently chosen to continue this program because it had been successfully providing the same child care services in the Richard A. Daronco Court House in White Plains under County contracts since 1999. It is now proposed that the Guidance Center provide these services in New Rochelle beginning July 1, 2018.

The proposed Agreement will serve a public purpose by offering parents a safe, child-friendly atmosphere to leave their child/children while family law matters are litigated. The purpose is to relieve trauma children may experience from exposure to inappropriate information. Referrals are also provided to families who require additional services.

The goals and objectives of the proposed Agreement are for the Guidance Center to serve approximately 310 children during the six-month term. In addition, the Guidance Center expects to maintain contact with at least 35% of families each year to verify whether or not they have received the services needed as a result of the information and referrals which were provided.

The goals and objectives of the proposed agreement will be tracked and monitored by the Office for Women.

The procurement of the proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (xviii), which exempts contracts for the “advancement of the moral, physical, mental and social well being of the youth of Westchester County.”

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/21/2018 - LISA MARIJA SECRETARY

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into an agreement (the "Agreement") with The Guidance Center of Westchester, Inc., by and through its Children's Center, to provide child care in the New Rochelle Family Court, for the period July 1, 2018 to December 31, 2018, for an amount not-to-exceed Thirty Thousand Eight Hundred Fifty-One (\$30,851) Dollars, to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
101	11	0900	4380	N/A	\$30,851	2018

**Budget Funding Year(s)** 2018  
(must match resolution)

**Start Date:** 7/1/2018      **End Date:** 12/31/2018

\$30,851  
(must match resolution)

**Funding Source:** Tax Dollars \$30,851  
State Aid \_\_\_\_\_  
Federal Aid \_\_\_\_\_  
Other \_\_\_\_\_