

ID63359

May 21, 2018

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor, Commissioner  
Parks, Recreation and Conservation

RE: **AUTHORITY TO ENTER INTO A LICENSE AGREEMENT WITH  
ETHICAL CULTURE SOCIETY OF WESTCHESTER FOR USE OF  
A DESIGNATED AREA OF ITS PARKING LOT FOR THE  
PARKING OF SAXON WOODS POOL EMPLOYEE VEHICLES ON  
WEEKENDS AND HOLIDAYS FROM JUNE 23, 2018 THROUGH  
SEPTEMBER 3, 2018**

Authority is requested for your Honorable Board to authorize the County of Westchester to enter into a License Agreement with Ethical Culture Society of Westchester (hereinafter the "Licensor") for the use of a designated area of its parking lot for the parking of Saxon Woods Pool employee vehicles on weekends and holidays June 23, 2018 through September 3, 2018 at no cost to the County. The designated area consists of approximately 40 parking spaces and shall be for Saxon Woods Pool employee vehicles only. The County shall provide a staff person designated to monitor the parking lot during the hours of operation to ensure that only staff is allowed to park on Licensor's land. In addition, the County will indemnify and hold harmless the Licensor from and against any and all claims arising from the License.

The goal and objective of this agreement is to increase the availability of parking for the public using Saxon Woods Pool on summer weekends and holidays. This agreement promotes fiscal responsibility as it allows the County to meet parking demands at Saxon Woods Pool thereby increasing attendance and revenue at the park. This License will be monitored by the Parks Department to ensure compliance with all the terms of the License. This license is exempt from the procedures of the Procurement Policy under section 3(b) thereof.

A resolution authorizing a license agreement with Ethical Culture Society of Westchester, 7 Saxon Woods Road, White Plains, New York 10605, for the County's use of a designated area of its parking lot for the parking of up to 40 Saxon Woods Pool employee vehicles on weekends and holidays for the term June 23, 2018 through September 3, 2018 at no cost to the County is attached for your favorable consideration.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester is authorized to enter into a License Agreement with Ethical Culture Society of Westchester, 7 Saxon Woods Road, White Plains, New York 10605 (“Licensor”) for the use of a designated area of its parking lot for the parking of up to 40 Saxon Woods Pool employee vehicles on weekends and holidays June 23, 2018 through September 3, 2018 at no cost to the County; and be it further

**RESOLVED**, that the County will indemnify and hold the Licensor harmless from and against any and all claims arising from the License; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof.

Original Agreement	\$ n/a
First Amendment	\$
<b>This Amendment</b>	\$ _____
<b>TOTAL</b>	\$

Agreement #

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars

Budget Funding Year(s) 2018 Start Date 6/23/2018 End Date 9/3/2018  
(Must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

n/a Federal Aid \_\_\_\_\_  
(must match resolution)

Other \_\_\_\_\_