

**63344**

**DATE:** May 23, 2018

**TO:** The Honorable Board of Acquisition and Contract

**FROM:** Kenneth W. Jenkins  
Deputy County Executive

**SUBJECT:** **Request for authority to exempt an agreement with the Animal Welfare League of Westchester County, Inc. (the "League") pursuant to which the League will provide public humane education program services from the procedures of the Westchester County Procurement Policy.**

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Authority is hereby requested from your Honorable Board to exempt from the procedures of the Westchester County Procurement Policy (the "Procurement Policy") an agreement between the County of Westchester (the "County") and the League pursuant to which the League will provide public humane education program services in responsible dog ownership for a term from March 16, 2018 through March 15, 2019 for an amount not to exceed Twenty Thousand (\$20,000) Dollars, payable as invoiced pursuant to an approved budget (the "proposed agreement").

The League has provided public humane education program services in responsible dog ownership for the County for more than twenty years.

The League is a New York not-for-profit corporation which arranges for spaying and neutering, education, home to home pet adoption, emergency aid and numerous other services to benefit pets and their owners. The League is staffed primarily by volunteers and is supported by public contributions. As a result, the League can provide an extensive education program with a modest budget. Because the League provides needed services, it is in the best interest of the County to enter into the proposed agreement with the League.

During the course of the proposed agreement, the League will assist and/or provide dogs with free and/or reduced pet spaying with reduced cost spaying. The League will also need pet owners by paying or reducing their veterinary bills through outreach to local veterinarians and will need pet owners with monthly pet food coupons. The League will field calls regarding lost pets and will assist in recovering lost pets through its pet locating service. The League will also provide information and referral services to residents regarding rabies, wildlife, pet concerns and

animal cruelty, and will provide information and services to residents regarding prevention of animal cruelty.

The League will submit quarterly statistical reports to the County as a basis for measurement of its performance under the proposed agreement.

The proposed agreement will serve the public interest by educating the public about the proper treatment of animals, including the need for spaying and neutering of pets as well as their proper care and feeding. The League assists residents who could not otherwise afford to keep their pets by providing pet food coupons and subsidizing the cost of spaying and neutering and other veterinary services. In addition, the League has successfully assisted many County pet owners in locating their lost pets.

Given the exemplary performance of the League in its prior agreements with the County, it is proposed that the County's best interests would be served by exempting the County's proposed agreement with the League from Procurement Policy procedures pursuant to Section 3(a)(xxi) thereof.

A separate resolution seeking your Honorable Board's approval of the proposed agreement has not been submitted herewith because Board of Acquisition and Contract approval is not required due to the proposed agreement's not-to-exceed amount being less than Twenty Thousand \$20,000 Dollars. However, it should be noted that the agreement will not be entered into unless your Honorable Board approves the attached resolution.

Accordingly, a resolution to exempt this proposed agreement from the requirements of the Westchester County Procurement Policy pursuant to section 3(a)(xxi) is hereby submitted for your consideration.

**RESOLUTION**

Upon recommendation from the Deputy County Executive, it is hereby:

**RESOLVED**, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting quotations, is neither cost effective nor expedient, and accordingly not in the best interests of Westchester County (the "County") in connection with the County's procurement of an agreement for public humane education services from the Animal Welfare League of Westchester County, Inc.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/07/2018 - LISA M. JAMES SECRETARY