

63240

DATE: May 16, 2018

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend an agreement with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! to provide various support services for the elderly under the Community Services for the Elderly Act in order to exercise the third of its three (3) options to renew the agreement for the program period commencing April 1, 2018 and terminating March 31, 2019.

By resolution approved on April 16, 2015 (the "April 16th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! (the "Contractor") pursuant to which the Contractor was to provide various support services to Westchester County seniors under the Community Services for the Elderly Act (the "Programs") for an amount not to exceed \$80,498 in State funds, payable pursuant to an approved budget, for the program period commencing April 1, 2015 and continuing through March 31, 2016. The April 16th Resolution also authorized the County, at its sole option, to renew the Agreement with the Contractor for up to three (3) additional one-year periods, subject to the prior approval of your Honorable Board. The Agreement with the Contractor was subsequently executed.

Thereafter, by resolution approved on April 28, 2016, your Honorable Board, *inter alia*, authorized the County to renew the Agreement with the Contractor to provide the Programs at the same funding amount for the program period commencing on April 1, 2016 and continuing through March 31, 2017 (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on June 1, 2017, your Honorable Board authorized the County to renew the Agreement with the Contractor to provide the Programs at the same funding amount for the program period commencing on April 1, 2017 and continuing through March 31, 2018 (the "Second Amendment"). The Second Amendment was subsequently executed.

The County now seeks the authority of your Honorable Board to exercise its third option to renew the Agreement with the Contractor to provide the Programs at the same funding amounts, payable pursuant to an approved budget for the program period commencing on April 1, 2018 and continuing through March 31, 2019 (the "Third Amendment").

For the previous program year, the Contractor provided approximately 6,308 one way trips; secured approximately 863 Volunteer Recruitment placements; provided 10 recognition events for volunteers; and provided approximately 239 units of service to the Asian Evergreen Enrichment program under Senior Center Recreation and Education

Except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

The proposed amendment is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
06/07/2018
USA MARIJAS SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! (the "Contractor"), in order to exercise the third of its three (3) options to renew the Agreement with the Contractor to provide various support services for the elderly under the Community Services for the Elderly Act (the "Programs") for an amount not to exceed \$80,498 in State funds, payable pursuant to an approved budget, for the program period commencing April 1, 2018 and continuing through March 31, 2019 (the "Third Amendment"); and be it further

RESOLVED, that the Contractor is required to contribute an amount not to exceed \$26,833 in Contractor matching funds to the Programs; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Initial Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement: \$80,498
 First Amendment: \$80,498
 Second Amendment: \$80,498
 Third Amendment: \$80,498
 Total: \$321,992

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	047T	4380	T-047	\$80,498
Budget Funding Year(s) (must match resolution)	2018 - 2019		Start Date	4/1/18	End Date	3/31/19
Funding Source	Tax Dollars		\$0			
	State Aid		<u>\$80,498</u>			
	<u>\$80,498</u> (must match resolution)					

APPROVED BOARD OF ACQUISITION & CONTRACTS 09/07/2018 - LISA MRIJAJ, SECRETARY