

George Latimer
County Executive

Marguerite Beirne
Chief Information Officer

63190

DATE: May 10, 2018

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer, Department of Information Technology

Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to exempt from the Westchester County Procurement Policy an agreement with IT Systems & Solutions (IT-1554) to provide specialized computer cables at the new One Stop Employment Center at 130 Mount Vernon Avenue, Mount Vernon, for the period from March 15, 2018 through April 15, 2018, for an amount of \$6,602.03.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy an agreement with IT Systems & Solutions to provide specialized computer cables at the new One Stop Employment Center at 130 Mount Vernon Avenue, Mount Vernon, for the period from March 15, 2018 through April 15, 2018, for an amount of \$6,602.03

Pursuant to a Resolution adopted by your Honorable Board on December 7, 2017, the County entered into a lease with 130 Modern Commercial, LLC (the "Landlord") for a term commencing on February 1, 2018 and expiring on January 31, 2023 for 9,327 square feet of space at 130 Mount Vernon Avenue, Mount Vernon. The lease agreement was duly executed. The County is using this space to reorganize its One Stop Employment Centers. The Landlord was required to provide up to \$50,000 dollars in necessary information technology related servers, recording devices and other equipment necessary for the County.

The Landlord used IT Systems & Solutions for this work. The County required additional IT work in connection with the preparation of the premises above that which the Landlord was required to provide and since IT Systems & Solutions had been performing work

for the Landlord to make the leased space ready for the County's use, it is reasonable for continuity purposes to use IT Systems & Solutions to finish the work. IT Systems & Solutions' experience and familiarity with this building makes this organization uniquely qualified to provide its services to the County.

Pursuant to Section 3 (a) xxi, the Westchester County Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement from the Procurement Policy. Accordingly, a resolution to exempt the procurement of an agreement with IT Systems & Solutions is hereby submitted for your Honorable Board's consideration.

MB/KM/dlv

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/07/2010 - USA:MP/PAJ, SECRETARY

RESOLUTION

Upon communication from the Commissioners of Information Technology and Social Services, be it hereby,

RESOLVED, that pursuant to Section 3 (a) xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting price quotations, is neither cost effective nor expedient, and accordingly not in the best interests of the County, in connection with the procurement of an agreement with IT Systems & Solutions to provide specialized computer cables at the new One Stop Employment Center at 130 Mount Vernon Avenue, Mount Vernon.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/07/2018
LESLIE B. RYAN, SECRETARY