

63130

DATE: May 8, 2018

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer
Department of Information Technology

RE: Authority to amend an agreement (IT-1369) with Infor (US), Inc., pursuant to which it will was to provide programming, implementation, integration, and training services for its EAM software as part of the County's upgrade of the software to the most recent version, by, a.) replacing a specified discontinued software element with a successor software element, b.) extending its term to a new termination date of December 31, 2018, and c.) modifying its budget.

By a resolution approved on April 21, 2016, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Infor (US), Inc. ("Infor"), pursuant to which Infor was to provide programming, implementation, integration, and training services for its EAM software as part of the County's upgrade of the software to the most recent version, for a term commencing upon execution and continuing for a term of two (2) years, for an amount not-to-exceed \$491,790.00, payable pursuant to an approved budget ("IT-1369"). IT-1369 was subsequently executed, in July 2016.

Under IT-1369, one of the EAM software modules for which Infor was to provide implementation services was the "Energy Performance Module" (the "Old Module"). The County had not yet had Infor implement the Old Module when Infor discontinued it. Infor instead offered the County the successor module to the Old Module, called the "Asset Sustainability Module" (the "New Module"), at no cost. The County is currently working to obtain the New Module. Once the New Module is procured, the County will require implementation services to implement it. Based upon the County having not previously had the Old Module be implemented, there is still funding available under IT-1369 that could be used to pay Infor to implement the New Module.

Accordingly, the County respectfully requests that your Honorable Board authorize the County to amend IT-1369 by, a.) modifying its scope of work to replace terms of work related to the Old Module with such terms of work concerning the New Module, b.) extending its term to a new termination date of December 31, 2018, in order to provide sufficient time for Infor to perform the implementation of the New Module, and c.) modifying its budget to re-allocate funds among the specified staff resources and provide for an additional staff resource for the implementation of the New Module, in order to ensure that the allocation of funds among the staff resources matches expenditures and allows for the proper staff to be available for the implementation of the New Module (the "First Amendment").

Except as specifically described above, all terms and conditions of IT-1369 shall remain in full force and effect.

The proposed First Amendment will serve a public purpose by providing the County with the services it needs in order to implement the New Module and thereby enable the County to use that module for its intended purposes.

The goal and objective of the proposed First Amendment is to provide the County with the services it needs in order to implement the New Module and thereby enable the County to use that module for its intended purposes.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of health and the environment, as having projects of the Department of Environmental Facilities benefit from the implementation and use of the New Module will help ensure that such projects are managed properly and thereby protect the health and environment of the community.

The goal and objective of the proposed First Amendment will be tracked and monitored by appropriate staff of the Department of Information Technology.

I respectfully recommend adoption of the proposed resolution.

MB/LZ/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT 03/31/2018 - LIS MARIJAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Infor (US), Inc. ("Infor"), pursuant to which Infor was to provide programming, implementation, integration, and training services for its EAM software as part of the County's upgrade of the software to the most recent version, for a term commencing upon execution and continuing for a term of two (2) years, for an amount not-to-exceed \$491,790.00, payable pursuant to an approved budget ("IT-1369"), by modifying its scope of work to replace terms of work related to the "Energy Performance Module" (the "Old Module") with such terms of work concerning the "Asset Sustainability Module" (the "New Module"), b.) extending its term to a new termination date of December 31, 2018, in order to provide sufficient time for Infor to perform the implementation of the New Module, and c.) modifying its budget to re-allocate funds among the specified staff resources and provide for an additional staff resource for the implementation of the New Module, in order to ensure that the allocation of funds among the staff resources matches expenditures and allows for the proper staff to be available for the implementation of the New Module; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of IT-1369 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes of this Resolution.

Agreement: IT-1369 (1st Amendment)

Original Agreement: \$491,790.00
This Amendment: N/A
TOTAL: \$491,790.00

Account to be Charged/Credited:

Year	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Bond Act #	Dollars
2018	316	16	BIT4B04S	6190	31-16	N/A

Budget Funding Year(s): 2018 Start Date: Upon Execution End Date: 12/31/18
(must match resolution)

Funding Source Tax Dollars: N/A
State Aid: _____
\$0.00 Federal Aid: _____
(must match resolution) Other: _____