



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

63103

DATE: May 9, 2018

TO: Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Requesting Authority for the County of Westchester to further amend an agreement with The Sharing Community, Inc. to operate a shelter located at 1 Hudson Street, Yonkers, NY for homeless, single males for the period January 1, 2018 through June 30, 2018 in a total amount not to exceed of \$628,920 by extending the agreement for six (6) months to end on December 31, 2018 and by increasing the amount not to exceed by \$1,302,244 from an amount not to exceed of \$628,920 to a new total not to exceed of \$1,931,164 to be paid pursuant to an approved budget and subject to appropriation

Through a resolution approved on February 1, 2018, your Honorable Board authorized the County of Westchester (“County”), acting by and through its Department of Social Services (“Department, to enter into an agreement with The Sharing Community, Inc. (“The Sharing Community”) to operate a shelter located at 1 Hudson Street, Yonkers, NY for homeless, single males for the period from January 1, 2018 through June 30, 2018 in a total amount not to exceed \$567,392 to be paid monthly pursuant to an approved budget and subject to appropriation. The agreement was subsequently executed.

Through a resolution approved on March 22, 2018, your Honorable Board authorized the County to amend the aforesaid agreement in order to increase the not to exceed amount by \$61,528 to a new total not to exceed \$628,920 to be paid pursuant to an approved budget and subject to appropriation. The additional funding was to cover personnel costs as approved in the budget. The amendment was subsequently executed (the” First Amendment”).

Authority is now requested to further amend the aforesaid agreement with The Sharing Community by extending the agreement for six (6) months to end on December 31, 2018 and by increasing the amount not to exceed by \$1,302,244 from an amount not to exceed of \$628,920 to a new total not to exceed of \$1,931,164 to be paid pursuant to an approved budget and subject to appropriation. The additional funding is to cover additional rent, personnel costs and increased fringe benefits reimbursement approved in the budget totaling \$356,662, for January through June, 2018, as well as an additional \$945,582 to cover the operations for July through December, 2018.

The **public purpose** of the proposed amendment is to extend the agreement to keep providing a 19 bed, 24-hour shelter for single males, who have been referred by the County's Department of Social Services, as well as to provide a sleep site during the night hours for single men who are not current referrals to the Westchester County shelter system.

The **goals and objectives** are to continue providing immediate emergency shelter to eligible homeless single males. The Sharing Community Shelter-Hudson Street program also provides 24 hours on-site supervision, meals and counseling. The programs' supportive services include assistance in finding permanent housing, linkages to outside agencies for job training, drug/alcohol programs, and medical treatment, education and life skills. This program is mandated in accordance with NYCRR 18 part 491.

The goals and objectives of this program are in **the best interest of the County in terms of public health and public safety** as they are aimed at ensuring the health and safety of the targeted population by providing immediate emergency housing, onsite supervision and referrals to necessary, appropriate services.

The goals and objectives are in **the best interest of the County in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing, which is less costly than transitional housing. Additionally, these shelter residents have access to employment services to support them in securing employment, enabling them to move toward economic independence.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the Department staff in order to evaluate the performance of the vendor and the effectiveness of the program.

Except as specifically amended hereby, all other terms and conditions of the agreement as amended shall remain in full force and effect.

Accordingly, the County of Westchester is hereby requesting authority to amend an agreement with The Sharing Community Inc. for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (“County”), acting by and through its Department of Social Services (“Department”), is hereby authorized to further amend the agreement with The Sharing Community, Inc., by extending the agreement for six (6) months to end on December 31, 2018 and by increasing the amount not to exceed by \$1,302,244 from an amount not to exceed \$628,920 to a new total not to exceed \$1,931,164 to be paid pursuant to an approved budget; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the agreement as amended shall remain in full force and effect; and be it further

RESOLVED, that this agreement is subject to County appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to implement this resolution.

Original Contract Amount: \$567,392
First Amendment: 61,528
This Amendment: 1,302,244
Total Amended Amount: \$1,931,164

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5860		\$1,302,244

Budget Funding Year(s): 2018
(must match Resolution)

Start Date: N/A **End Date: 12/31/2018**

Funding Source

\$1,302,244
(must match resolution)

Tax Dollars: 71%
State Aid: 29%
Federal Aid:
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/31/2018 - LISA MARIJAN SECRETARY