

63095

May 7, 2018

TO: Honorable Board of Acquisition and Contract

FROM: Vincent Kopicki, P.E.  
Commissioner of Environmental Facilities

SUBJECT: Authority to enter into a license agreement with County Recycling, LLC for the operation of a Textile Recovery Concession at the County's H-MRF in Valhalla, N.Y., for the period from June 1, 2018 through May 31, 2021 with an option for the County to extend the term of the License for up to two (2) additional one (1) year periods. Contract # EF-1808

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On August 17, 2017, the County of Westchester (the "County"), acting by and through the Department of Environmental Facilities (the "Department"), issued a Request for Proposals ("RFP") seeking a vendor to operate a Textile Recovery Concession at the County's Household Material Recovery Facility in Valhalla (the "H-MRF"). The RFP was posted on the County's RFP website. In addition, copies of the RFP were sent to Six companies providing such services. A total of three (3) proposals were received by the Department in response to the RFP.

The selection committee reviewed the proposals with reference to the evaluation criteria set forth in the RFP and ranked the proposers as follows:

1. County Recycling, LLC
2. OGS Recycling
3. USAgain - LLC

After careful evaluation and consideration of each proposal, the selection committee determined that the proposal submitted by County Recycling, LLC ("County Recycling") will provide the greatest guaranteed revenue to the County. In addition, County Recycling is a reputable and established local environmental waste reduction company with a successful history of managing official textile recovery programs for numerous local municipalities, schools and housing authorities. Accordingly, I respectfully request authority for the County to enter into a license agreement with County Recycling, pursuant to which the County will grant to County Recycling a license to operate a Textile Recovery Concession on the grounds of the H-MRF in Valhalla (the "License") for an initial three (3) year term commencing on June 1, 2018 and continuing through May 31, 2021, with the County reserving an option to extend the term of the license agreement for up to two (2) additional one (1) year periods.

Pursuant to the terms of the license agreement, County Recycling will furnish a collection pod/container that will be placed on the grounds of the H-MRF. Residents will make appointments to drop off textiles at the facility. County Recycling will then empty the collection pod on a scheduled basis and transport all material deposited in the pod for recycling.

In consideration for the grant of License, County Recycling will compensate the County on a monthly basis at a rate of fifteen (15¢) cents per pound of textiles collected and will provide the Department with monthly poundage reports. In addition, County Recycling will pay the County an annual license fee of \$500.00.

Pursuant to the terms of the license agreement, the County shall be permitted to terminate the Agreement at any time on ten (10) days' notice.

The objective of this license agreement is not only to provide needed revenue to the County, but to provide a turnkey textile recovery and collection service at no cost to the County. The license agreement will be monitored by the Department, which will ensure the proper operation of the concession and monitor receipt of vendor payments.

As this license agreement is in the best interest of the County, I most respectfully recommend approval of the annexed resolution.

VK/LV/MP/jpg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/31/2018 - U.S. TRIJAS SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of Environmental Facilities, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Environmental Facilities (the “Department”), is hereby authorized to enter into a license agreement with County Recycling, LLC (“County Recycling”), pursuant to which the County will grant to County Recycling a license to operate a Textile Recovery Concession at the H-MRF in Valhalla (the “License”) for an initial three (3) year term commencing on June 1, 2018 and continuing through May 31, 2021, with the County reserving an option to extend the term of the license agreement for up to two (2) additional one (1) year periods (the “Agreement”); and be it further

**RESOLVED**, that in consideration for the grant of License, County Recycling shall compensate the County on a monthly basis at a rate of fifteen (15¢) cents per pound of textiles collected and will provide the Department with monthly poundage reports. In addition, County Recycling will pay the County an annual license fee of \$500.00; and be it further

**RESOLVED**, that pursuant to the terms of the license agreement, the County shall be permitted to terminate the License at any time on ten (10) days’ notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this resolution.

Contract # EF-1808

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Per year	251	60	7800:7810	9670		\$500
Estimate per year based on tonnage	251	60	7800:7810	9670		\$1,560

Budget Funding Year(s)  
(must match resolution)

Start Date 6/1/18

End Date 5/31/21

Funding Source:

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

\$ 2,060 est./year  
(must match resolution)

Federal Aid \_\_\_\_\_

Other \_\_\_ revenue \_\_\_\_\_