

62943

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** May 1, 2018

**SUBJECT:** Resolution to Award to the Low Bidder  
Contract No. 18-201  
Countywide Maintenance Service For Access Control and CCTV Equipment  
Various Locations  
Westchester County, New York  
**Contractor:** Unlimited Technology, Inc.  
**Amount:** \$691,500.00

On April 18, 2018, two (2) bids were received and opened for Contract No. 18-201 for Countywide Maintenance Service for Access Control and CCTV Equipment, Various Locations, Westchester County, New York.

Two (2) contractors submitted bids for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by eighteen (18) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those eighteen (18) entities and to an additional one hundred eighty (180) suppliers and contractors.

The bids were reviewed by the Department and it was determined that Unlimited Technology, Inc. submitted the low bid in the amount of \$691,500.00.

The low bidder has been investigated and it has been found that Unlimited Technology, Inc.:

- Performed satisfactory work in the past for the County.  
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget  
 Non-Recurring Budget  
 Operating Budget

The objective of this contract is to maintain vital security systems.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing a secure work environment at various County facilities.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

Payment for a portion of this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

It is my recommendation that Contract No. 18-201 be awarded to Unlimited Technology, Inc. in the amount of \$691,500.00, subject to appropriations.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/24/2018 - LISI MRAJ, SECRETARY

# RESOLUTION

## CONTRACT NO. 18-201

Upon communication from the Commissioner of Public Works and Transportation, be it

**RESOLVED**, that Contract No. 18-201 for Countywide Maintenance Service for Access Control and CCTV Equipment, Various Locations, Westchester County, New York be and is hereby awarded to the low bidder, Unlimited Technology, Inc., 4 Broadway, Suite 101, Valhalla, New York 10595, in the amount of \$691,500.00; and be it further

**RESOLVED**, that as set forth in the Contract No. 18-201 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

# RESOLUTION

## CONTRACT NO. 18-201

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$27,660.00 (2018)
	101	46	3300	4380		\$17,287.50 (2018)
	101	46	3400	4380		\$13,830.00 (2018)
	165	42	7150	4380		\$ 4,610.00 (2018)
	165	42	5520	4380		\$ 4,610.00 (2018)
	221	60	0110	4380		\$ 8,067.50 (2018)
	161	44	4110	4380		\$39,185.00 (2018)
	101	46	3200	4380		\$55,320.00 (2019)
	101	46	3300	4380		\$34,575.00 (2019)
	101	46	3400	4380		\$27,660.00 (2019)
	165	42	7150	4380		\$ 9,220.00 (2019)
	165	42	5520	4380		\$ 9,220.00 (2019)
	221	60	0110	4380		\$16,135.00 (2019)
	161	44	4110	4380		\$78,370.00 (2019)
	101	46	3200	4380		\$55,320.00 (2020)
	101	46	3300	4380		\$34,575.00 (2020)
	101	46	3400	4380		\$27,660.00 (2020)
	165	42	7150	4380		\$ 9,220.00 (2020)
	165	42	5520	4380		\$ 9,220.00 (2020)
	221	60	0110	4380		\$16,135.00 (2020)
	161	44	4110	4380		\$78,370.00 (2020)
	101	46	3200	4380		\$27,660.00 (2021)
	101	46	3300	4380		\$17,287.50 (2021)
	101	46	3400	4380		\$13,830.00 (2021)
	165	42	7150	4380		\$ 4,610.00 (2021)
	165	42	5520	4380		\$ 4,610.00 (2021)
	221	60	0110	4380		\$ 8,067.50 (2021)
	161	44	4110	4380		\$39,185.00 (2021)

**Budget Funding Year(s):** 2018-2021  
(must match resolution)

**Start Date:** July 1, 2018

**End Date:** June 30, 2021

**Funding Source:** **Tax Dollars** \$456,390.00 **County** \_\_\_\_\_

**State Aid** \_\_\_\_\_

**\$691,500.00** \_\_\_\_\_ **Federal Aid** \_\_\_\_\_  
(must match resolution)

**Other** \$235,110.00 Airport Special Revenue Fund