

62734

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: April 17, 2018

SUBJECT: First Amendment to Agreement No. 16-915 in the matter of
Engineering Services in connection with Pavement Inspection Data Collection and Analysis,
Various Locations, Westchester County, New York

Consultant: VHB Engineering, Surveying and Landscape Architecture, P.C.
Amendment Amount: \$16,900.00

Authority of your Honorable Board is requested to amend the existing Agreement between the County of Westchester ("County") and VHB Engineering, Surveying and Landscape Architecture, P.C. ("Consultant"), 50 Main Street, Suite 360, White Plains, New York 10606. The original Agreement, dated August 19, 2016, was for engineering services associated with Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York.

The engineering services included in the original Agreement have been in progress. The County has been satisfied with the quality of services provided to date.

It is requested that the existing Agreement be amended to provide for additional engineering services in connection with this project. The Consultant shall provide a new web-based asset management platform for the County's Pavement Management System allowing multiple users in the Department of Public Works and Transportation as well as other County Departments to access relevant data. The new platform will assist in the daily management and stakeholder communication of roadway network performance and planned improvements.

The objective of this project will be to update the County's pavement and asset management services. This work is necessary to ensure that all County roadway features are inspected so that the data can be reported accurately to provide the necessary information for establishing a capital program of roadway rehabilitation projects. This agreement will benefit the public as it will lead to improvements to various County roadways, thereby increasing traffic safety and reducing accident potential.

The engineering discipline encompassed in this Amendment is not new, but rather, it is an integral part of the project that involves the same degree of skill, experience and complexity as the expertise generally described in the original project. Accordingly, this type of engineering discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

Board of Acquisition and Contract
Agreement No. 16-915, First Amendment
Pavement Inspection Data Collection and Analysis
Various Locations
Westchester County, New York
VHB Engineering, Surveying and Landscape Architecture, P.C.
Page 2

The fee for the above services is for an amount of \$16,900.00 pursuant to an approved budget, bringing the total Agreement plus Amendment to \$54,400.00. The completion date of the Agreement shall remain December 31, 2019.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

HJG/AJV/KMR/AS
Attachment

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the existing Agreement between the County of Westchester (“County”) and VHB Engineering, Surveying and Landscape Architecture, P.C. (“Consultant”), 50 Main Street, Suite 360, White Plains, New York 10606, be amended to provide for additional engineering services in connection with Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York. The Consultant shall provide a new web-based asset management platform for the County’s Pavement Management System allowing multiple users in the Department of Public Works and Transportation as well as other County Departments to access relevant data. The new platform will assist in the daily management and stakeholder communication of roadway network performance and planned improvements; and be it further

RESOLVED, that for the additional services rendered in accordance with the Consultant’s proposal, VHB Engineering, Surveying and Landscape Architecture, P.C., shall be paid a fee of \$16,900.00 pursuant to an approved budget, increasing the total maximum fee to \$54,400.00; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	37,500.00	(Engineering Services)
This Amendment	\$	<u>16,900.00</u>	(Additional Engineering Services)
TOTAL	\$	54,400.00	

Agreement No. 16-915

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	316	16	BIT9A02M	6120-03	BA #48-2016	\$ 16,900.00

Budget Funding Year(s): 2018 Start Date: 08/19/16 End Date: 12/31/19
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./ Social Security No.: _____
 State Aid: _____ Vendor No.: _____
\$16,900.00 Federal Aid: _____ Encumbrance No.: _____
 (must match resolution) Other: _____