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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: April 17, 2018

SUBJECT: Resolution to Award to the Low Bidder
Contract No. 18-200
Countywide Maintenance Service for Open Protocol Fire Alarm Systems
Various Locations
Westchester County, New York

Contractor: Open Systems Metro NY Inc.
Amount: \$500,100.00

On March 28, 2018, two (2) bids were received and opened for Contract No. 18-200 for Countywide Maintenance Service for Open Protocol Fire Alarm Systems, Various Locations, Westchester County, New York.

Two (2) contractors submitted bids for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by twenty three (23) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those twenty three (23) entities and to an additional one hundred sixteen (116) suppliers and contractors.

The bids were reviewed by the Department and it was determined that Open Systems Metro NY Inc. submitted the low bid in the amount of \$500,100.00.

The low bidder has been investigated and it has been found that Open Systems Metro NY Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Trust Budget

The objective of this contract is to maintain vital life safety systems.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing a safe and code compliant work environment at various County facilities.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

It is my recommendation that Contract No. 18-200 be awarded to Open Systems Metro NY Inc. in the amount of \$500,100.00.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/10/2018 - LISA MRINAS SECRETARY

RESOLUTION

CONTRACT NO. 18-200

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 18-200 for Countywide Maintenance Service for Open Protocol Fire Alarm Systems, Various Locations, Westchester County, New York, be and is hereby awarded to the low bidder, Open Systems Metro NY Inc., 258 Route 117 By Pass Road, Bedford Hills, New York 10507, in the amount of \$500,100.00; and be it further

RESOLVED, that as set forth in the Contract No. 18-200 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLUTION

CONTRACT NO. 18-200

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$ 2,100.00 (2018)
	101	46	3300	4380		\$11,600.00 (2018)
	101	46	3400	4380		\$35,850.00 (2018)
	165	42	1100	4380		\$18,700.00 (2018)
	165	42	7150	4380		\$ 1,500.00 (2018)
	165	42	5520	4380		\$ 5,200.00 (2018)
	221	60	0110	4380		\$ 8,400.00 (2018)
	101	46	3200	4380		\$ 4,200.00 (2019)
	101	46	3300	4380		\$23,200.00 (2019)
	101	46	3400	4380		\$71,700.00 (2019)
	165	42	1100	4380		\$37,400.00 (2019)
	165	42	7150	4380		\$ 3,000.00 (2019)
	165	42	5520	4380		\$10,400.00 (2019)
	221	60	0110	4380		\$16,800.00 (2019)
	101	46	3200	4380		\$ 4,200.00 (2020)
	101	46	3300	4380		\$23,200.00 (2020)
	101	46	3400	4380		\$71,700.00 (2020)
	165	42	1100	4380		\$37,400.00 (2020)
	165	42	7150	4380		\$ 3,000.00 (2020)
	165	42	5520	4380		\$10,400.00 (2020)
	221	60	0110	4380		\$16,800.00 (2020)
	101	46	3200	4380		\$ 2,100.00 (2021)
	101	46	3300	4380		\$11,600.00 (2021)
	101	46	3400	4380		\$35,850.00 (2021)
	165	42	1100	4380		\$18,700.00 (2021)
	165	42	7150	4380		\$ 1,500.00 (2021)
	165	42	5520	4380		\$ 5,200.00 (2021)
	221	60	0110	4380		\$ 8,400.00 (2021)

Budget Funding Year(s): 2018 - 2021
(must match resolution)

Start Date: July 1, 2018

End Date: June 30, 2021

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$500,100.00 **Federal Aid** _____
(must match resolution)

Other _____