

62578

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: April 10, 2018

SUBJECT: Resolution to Award to the Sole Bidder
Contract No. **17-215**
Elevator Inspection Services
Various Locations
Westchester County, New York
Contractor: SAVKOM Inc. (**MBE**)
Amount: \$341,700.00

On January 3, 2018, one (1) bid was received and opened for Contract No. 17-215 for Elevator Inspection Services, Various Locations, Westchester County, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by five (5) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those five (5) entities and to an additional one hundred eighteen (118) suppliers and contractors.

The bid was reviewed by the Department and it was determined that SAVKOM Inc. submitted the sole bid in the amount of \$341,700.00.

The sole bidder has been investigated and it has been found that SAVKOM Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

The objective of this contract is to provide the required third-party oversight of elevator inspections.

This contract is in the public's best interest because it will promote the health and safety of the general public by ensuring that County elevators meet all applicable codes and requirements.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 17-215 be awarded to SAVKOM Inc. in the amount of \$341,700.00, subject to appropriations.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/03/2018 - USA MHAJ, SECRETARY

RESOLUTION

CONTRACT NO. 17-215

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 17-215 for Elevator Inspection Services, Various Locations, Westchester County, New York, be and is hereby awarded to the sole bidder, SAVKOM Inc., 757 Third Avenue, 21st Floor, New York, New York 10017, in the amount of \$341,700.00; and be it further

RESOLVED, that as set forth in the Contract No. 17-215 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLUTION

CONTRACT NO. 17-215

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$39,550.00 (2018)
	101	46	3300	4380		\$ 7,600.00 (2018)
	101	46	3400	4380		\$14,650.00 (2018)
	165	42	7150	4070		\$ 1,500.00 (2018)
	165	42	4250	4070		\$ 800.00 (2018)
	221	60	0110	4380		\$ 2,300.00 (2018)
	101	46	3200	4380		\$67,800.00 (2019)
	101	46	3300	4380		\$13,050.00 (2019)
	101	46	3400	4380		\$25,150.00 (2019)
	165	42	7150	4070		\$ 2,950.00 (2019)
	165	42	4250	4070		\$ 1,000.00 (2019)
	221	60	0110	4380		\$ 3,950.00 (2019)
	101	46	3200	4380		\$67,800.00 (2020)
	101	46	3300	4380		\$13,050.00 (2020)
	101	46	3400	4380		\$25,150.00 (2020)
	165	42	7150	4070		\$ 2,950.00 (2020)
	165	42	4250	4070		\$ 1,000.00 (2020)
	221	60	0110	4380		\$ 3,950.00 (2020)
	101	46	3200	4380		\$28,250.00 (2021)
	101	46	3300	4380		\$ 5,450.00 (2021)
	101	46	3400	4380		\$10,500.00 (2021)
	165	42	7150	4070		\$ 1,450.00 (2021)
	165	42	4250	4070		\$ 200.00 (2021)
	221	60	0110	4380		\$ 1,650.00 (2021)

Budget Funding Year(s): 2018-2021
(must match resolution)

Start Date: June 1, 2018

End Date: May 31, 2021

Funding Source: Tax Dollars 100% County

State Aid _____

\$341,700.00 **Federal Aid** _____
(must match resolution)

Other _____