

**62390**

**DATE:** March 30, 2018

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority to enter into an Agreement with the New York State Office for the Aging to accept a grant for an amount not to exceed \$2,517,305 to provide services under the Expanded In-Home Services for the Elderly Program, for the program period April 1, 2018 through March 31, 2019.

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The County of Westchester (the "County"), acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement with the New York State Office for the Aging ("NYOSFA") to accept a grant for an amount not to exceed \$2,517,305 to provide services under the Expanded In-Home Services for the Elderly Program ("EISEP"), for the program period from April 1, 2018 through March 31, 2019.

Of the \$2,517,305 in funding, \$1,897,583 will be used to provide contracted homemaker, housekeeper, consumer-directed homecare, respite care, case management and personal emergency response system services to frail, homebound seniors under EISEP. The remaining \$619,722 will be used by the Department to provide Direct Services and for Area Agency Administration.

The proposed agreement will serve a public purpose by providing funds that will assist the County in providing services that enable seniors to remain at home, as most seniors would prefer, thereby preventing premature institutionalization, which would come at greater expense and in a less-desirable environment.

The goals and objectives of the proposed agreement are to obtain State funds to help seniors remain in their homes in the community through the provision of quality home care services, emergency response systems, sitter companions and social model day care programs to provide relief and respite to their caregiver(s).

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will supply New York

State ("State") funds for the services to be provided to County residents, thereby allowing the services to be provided at a reduced cost to the County. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of health. The services to be provided with the grant funds will offer improved health and quality of life for the frail elderly and their caregivers by easing their burden through the provision of homemaker and housekeeper services, emergency response services and providing respite care through sitter companions and social model day care programs.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department's case managers through bi-monthly calls to seniors and their caregivers as to the quality of the services they are receiving and their satisfaction with the services. In addition, the Department's staff monitors and reviews case managers' client case records and records of service at the agencies providing these services, using forms approved by NYSOFA. Review of the program is done annually by a County monitor, as well as a monitor from NYSOFA.

It should be noted that the proposed grant agreement does not constitute a procurement. As such, the provisions of the Westchester County Procurement Policy do not apply.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I recommend adoption of the proposed annexed resolution.

**RESOLUTION**

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to enter into an agreement with the New York State Office for the Aging, to accept a grant an amount not to exceed \$2,517,305 to provide case management, homemaker, housekeeper, respite, and personal emergency response system services to frail, homebound seniors who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, for the program period April 1, 2018 through March 31, 2019; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	048T	9854	T-048	\$2,517,305

Budget Funding Year(s) 2018 - 2019 Start Date 4/1/18 End Date 3/31/19  
(must match resolution)

Funding Source Tax Dollars \$0  
State Aid \$2,517,305

\$2,517,305  
(must match resolution)