

George Latimer  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

62106

**DATE:** March 13, 2018

**TO:** Board of Acquisition and Contract

**FROM:** Kevin M. McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Requesting authority for the County of Westchester to amend an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as **Travers House** located at 100 Vark Street, Yonkers, New York 10701 for the period January 1, 2018 through June 30, 2018 for an amount not to exceed \$303,772 to be paid monthly pursuant to an approved budget and subject to appropriation by increasing the not to exceed amount by \$18,066 from an amount not to exceed \$303,772 to a new total not to exceed \$321,838 to be paid pursuant to an approved budget and subject to appropriation

Through a resolution approved by your Honorable Board on February 1, 2018, the County of Westchester ("County"), acting by and through its Department of Social Services ("Department"), entered into an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as **Travers House** located at 100 Vark Street, Yonkers, New York, 10701 for the period from January 1, 2018 through June 30, 2018 for an amount not to exceed \$303,772 to be paid monthly pursuant to an approved budget and subject to appropriation ("agreement").

Authority is now being requested to amend the aforesaid agreement by increasing the not to exceed amount by \$18,066 from an amount not to exceed \$303,772 to a new total not to exceed \$321,838 to be paid pursuant to an approved budget and subject to appropriation. We are amending the current 6-month agreement to add additional funding to cover personnel costs as approved in the budget.

The **public purpose** of the agreement is to ensure the health and safety of an eligible homeless population by assisting homeless single men and women with transition from homelessness to economic independence and self-sufficiency through the provision of immediate transitional shelter and supportive services.

The **goals and objectives** of the program are to provide immediate transitional housing to eligible homeless single men and women. The Sharing Community-Travers House program also provides 24 hours of on-site supervision, meals, counseling and supportive services which include, but are not limited to, assistance in finding permanent housing, linkages to outside agencies for job training, drug/alcohol programs, medical treatment, education, and life skills.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring the health and safety of the targeted population by providing immediate transitional housing and onsite supervision.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing which is less costly than emergency housing. Additionally, these shelter residents have access to employment services to support them in securing employment which enables them to move toward economic independence.

**The goals and objectives will be tracked and monitored** through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the Department's staff in order to swiftly address any impediments to the program's success.

Except as specifically amended hereby, all other terms and conditions of the agreement shall remain in full force and effect.

Accordingly, the County of Westchester is hereby requesting permission to amend an agreement with The Sharing Community, Inc. for the above said purpose.

An appropriate resolution is attached for your Honorable Board's approval.

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester ("County"), acting by and through its Department of Social Services ("Department"), is hereby authorized to amend an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as Travers House located at 100 Vark Street, Yonkers, New York 10701 for the period from January 1, 2018 through June 30, 2018 for an amount not to exceed \$303,772 to be paid monthly pursuant to an approved budget ("the agreement") by increasing the not to exceed amount by \$18,066 from an amount not to exceed \$303,772 to a new total not to exceed \$321,838 to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the agreement shall remain in full force and effect; and be it further

**RESOLVED**, that this Contract is subject to County Appropriation; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement Amount:	\$303,772
This Amendment:	\$18,066
The New total:	\$321,838

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5860	-----	\$18,066

Budget Funding Year(s) 2018  
(must match resolution)

Start Date: N/A

End Date: N/A

Funding Source

Tax Dollars: 71%

State Aid: 29%

Federal Aid: 0%

**\$18,066**

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION  
SECRETARY