

61766

DATE March 19, 2018

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Acting Commissioner of Planning

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, an Agreement with Westchester Residential Opportunities, Inc., for Fair Housing Education and Asset Building Programs pursuant to Section 3(a)xxi of the Westchester County Procurement Policy

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures an agreement with Westchester Residential Opportunities, Inc. ("WRO") for Fair Housing Education and Asset Building Programs. The term of this agreement is January 1, 2018 to December 31, 2018. The total cost for this agreement is \$30,000.00, to be paid pursuant to an approved budget.

Ordinarily, Section 5(b) of the Procurement Policy requires the County to solicit written quotations from no fewer than three persons customarily providing such services in order to procure this type of service. However, pursuant to Section 3(a) xxi, the Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. Westchester Residential Opportunities, Inc. is the only HUD certified housing counseling agency certified in fair housing training in Westchester County. Given this, it is proposed that the best interest of the County would be served by exempting the procurement of an agreement with Westchester Residential Opportunities, Inc., from the procurement policy.

Accordingly, this resolution to exempt the procurement of Westchester Residential Opportunities, Inc., is hereby submitted for your consideration.

A separate resolution of even date requesting authority to enter into an agreement with Westchester Residential Opportunities, Inc., for the above-mentioned services is being submitted for your approval.

I recommend approval of this exemption.

NVD/cp
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in conjunction with the procurement of an agreement with Westchester Residential Opportunities, Inc. for the provision of Fair Housing Education and Asset Building Programs in Westchester County from January 1, 2018 through December 31, 2018.

S:\ADMINISTRATION\Contracts\Completed Contracts\Planning\CPL18451\Clean Resolution - WRO Exemption 2018.docx

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/12/2018
LISA M. PAJ, SECRETARY