



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

61120

DATE: January 29, 2018

TO: Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with The Sharing Community, Inc. to operate a shelter located at 1 Hudson Street, Yonkers, NY for homeless, single males for the period January 1, 2018 through June 30, 2018 in a total amount not to exceed \$ 567,392 to be paid monthly pursuant to an approved budget and subject to appropriation

The County of Westchester (“County”), acting by and through its Department of Social Services (“Department”), requests authorization to enter into an agreement with The Sharing Community, Inc. (“Sharing Community”) to operate a shelter located at 1 Hudson Street, Yonkers, NY for homeless, single males for the period from January 1, 2018 through June 30, 2018 in a total amount not to exceed \$567,392 to be paid monthly pursuant to an approved budget and subject to appropriation.

The **public purpose** of the proposed agreement is to provide a 19 bed, 24-hour shelter for single males, who have been referred by the Department, as well as to provide a sleep site during the night hours for single men who are not current referrals to the County shelter system.

The **goals and objectives of the program** are to provide immediate emergency shelter to eligible homeless single males. The Sharing Community Shelter-Hudson Street program also provides 24 hours on-site supervision, meals and counseling. The programs’ supportive services include assistance in finding permanent housing, linkages

to outside agencies for job training, drug/alcohol programs, and medical treatment, education and life skills. This program is mandated in accordance with NYCRR 18 part 491.

The goals and objectives of this program are in **the best interest of the County in terms of public health and public safety** as they are aimed at ensuring the health and safety of the targeted population by providing immediate emergency housing, onsite supervision and referrals to necessary, appropriate services.

The goals and objectives are in the **best interest of the County in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing, which is less costly than transitional housing. Additionally, these shelter residents have access to employment services to support them in securing employment, enabling them to move toward economic independence.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the Department staff in order to evaluate the performance of the vendor and the effectiveness of the program. The Department is able to report that in 2017, sixty-one (61) individuals received homeless residential services and six hundred and forty-three (643) individuals received emergency overnight homeless shelter services through this program.

This agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a) (xiv) thereof which exempts contracts with not for profit organizations for the purposes of providing aid, care and support to persons in need of public assistance. This contract is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as there is no federal funding for this program.

Therefore, the County is hereby requesting permission to enter into an agreement with the Sharing Community for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (“County”), acting by and through its Department of Social Services (“Department”), is hereby authorized to enter into an agreement with The Sharing Community, Inc. (“Sharing Community”) to operate a shelter located at 1 Hudson Street, Yonkers, NY for homeless single males for the period from January 1, 2018 through June 30, 2018 in a total amount not to exceed \$567,392, to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this agreement is subject to County appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to implement this resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5860	----	\$567,392

Budget Funding Year(s): 2018
(must match Resolution)

Start Date: 01/01/18

End Date: 06/30/2018

Funding Source

\$567,392
(must match resolution)

Tax Dollars: 71%
State Aid: 29%
Federal Aid: 0%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/01/2018 - LISA M. RIJSE, SECRETARY