

61067

To: Board of Acquisition and Contract

From: Vincent F. Kopicki, P.E.
Acting Commissioner, Department of Environmental Facilities

Date: January 25, 2018

Re: Request for **Authority to Solicit Bids by Public Advertisement** for
Maintenance, Calibration and Reporting of DataGator Flow Meters
Sprout Brook Ash Landfill Facility
Cortlandt, New York

Attached for your consideration is a resolution, which, if approved by your Honorable Board, would authorize the Department of Environmental Facilities to solicit bids by public advertisement for the above referenced project. The work under this contract consists of providing all necessary labor, materials and equipment required for maintenance and calibration of twenty two leachate flow meters. This contract is for a scheduled duration of three (3) years. At the option of Westchester County a two year extension may be granted. The terms of the initial contract shall be April 1, 2018 through March 31, 2021.

The goals and objectives of the Contract are to obtain the services of a contractor who has the equipment, labor and resources available to undertake the work, which include maintenance and service of the twenty-two meters, remote data collection and flow rate, collated flow data summary to assist Westchester County DEF personnel or its assignee, in the preparation of quarterly reports to State Authorities.

DEF personnel will inspect and supervise the work performed by the selected Contractor. Verification by DEF is for payment and tracking purposes only and in no way relieves contractual responsibility from the Contractor for completing the work as described herein. The Contractor will be responsible to comply with all applicable regulations and industry standards.

This Contract is deemed to fulfill a public purpose as the services provided under this Contract protect the building facilities and equipment systems that are operated by DEF personnel and enable the Department to carry out its basic mission to provide wastewater treatment and maintaining satisfactory water quality.

Approval of the attached resolution is respectfully requested.

RESOLUTION

Upon communication from the Acting Commissioner of the Department of Environmental Facilities,

RESOLVED, that the Acting Commissioner of the Department of Environmental Facilities is hereby authorized to solicit bids by public advertisement for the following Contract:

CONTRACT NO. EF-1804

Maintenance, Calibration and Reporting of DataGator Flow Meters
Sprout Brook Ash Landfill Facility
Cortlandt, New York

and be it further;

RESOLVED, Pursuant to Section 308.01 of the Laws of the County of Westchester, it is the goal of the County to use its best efforts to encourage, promote and increase the participation of business enterprises owned and controlled by persons of color or women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) and be it further;

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (SOUTHERN EDITION)

	Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub	Trust Account	Dollars
Account to be charaed/credited	N/A					

Budget Funding Year (s) _____ Start Date: _____ End Date: _____
 (must match resolution)

Funding Source _____ Tax dollars 100%
 State Aid _____
 Federal Aid _____

_____ (must match resolution)