

**60830**

**DATE:** January 11, 2018

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend Agreements with the four (4) entities listed in the attached Schedule "A" in order to exercise its first renewal option under the Agreements to provide Livable Communities Regional Host services, for a total aggregate amount not-to-exceed \$101,000 in County funds, for the program period January 1, 2018 through December 31, 2018.

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By Resolution approved on February 10, 2017 (the "February 10<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into agreements (the "Agreements") with the four (4) entities (the "Contractors") listed in the attached Schedule "A" to provide Livable Communities Regional Host services (the "Program") for a total aggregate amount not-to-exceed \$101,000 in County funds; to be paid pursuant to an approved budget in the individual amounts also set forth in to the Schedule "A", for the program period January 1, 2017 through December 31, 2017, with the County having the sole option to renew the Agreements with the Contractors for up to one (1) additional one-year period, subject to the prior approval of your Honorable Board. The Agreements with the Contractors were subsequently approved.

The County now seeks the approval of your Honorable Board to amend the Agreements with the Contractors in order to exercise its first renewal option under the Agreements for the program period commencing on January 1, 2018 and continuing through December 31, 2018 in the individual amounts set forth in Schedule "A" (the "First Amendment")

Except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement, as amended, shall remain in full force and effect.

The Westchester County Board of Legislators by Act No. 76-2014, adopted on May 5, 2014, authorized inter-municipal agreements with Westchester County municipalities, including the two municipalities included in the attached Schedule "A", in connection with the Program.

The proposed Agreements are exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

It should be noted that these Contractors have successfully implemented the program for the 2017 program year. For the program year 2017, Livable Communities Coordinators had over 100,000 contacts with seniors through various Livable Communities projects.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/01/2018 - LISA MRIJAJ, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to amend agreements (the "Agreements") with the four (4) entities (the "Contractors") listed in the attached Schedule "A" in order to exercise the first option under the Agreements to provide Livable Communities Regional Host services (the "Program") for a total aggregate amount not to exceed \$101,000 in County funds, to be paid pursuant to an approved budget, in the individual amounts also set forth in the attached Schedule "A", for the program period January 1, 2018 through December 31, 2018 (the "First Amendment"); and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement, as amended, shall remain in full force and effect; and be it further

**RESOLVED**, that this agreement is subject to County appropriation; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement: \$101,000  
 First Amendment: \$101,000  
 Total: \$202,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686T	4380	T686	\$101,000.00
Budget Funding Year(s) (must match resolution)	<u>2018</u>		Start Date	<u>1/1/18</u>	End Date	<u>12/31/18</u>
Funding Source	Tax Dollars		<u>\$ 101,000.00</u>			
\$101,000.00 (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/01/2018 LISA MARIJAJ, SECRETARY

**SCHEDULE "A"**

<b><u>CONTRACTOR</u></b>	<b><u>NOT-TO-EXCEED COUNTY FUNDS</u></b>
City of New Rochelle	\$10,000.00
City of Yonkers	\$20,000.00
Family Services of Westchester, Inc.	\$35,000.00
Westchester Jewish Community Services, Inc.	<u>\$36,000.00</u>
<b>TOTAL:</b>	<b>\$101,000.00</b>

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/01/2010 - LISA MRYAN, SECRETARY