

**60794**

**DATE:** January 11, 2018

**TO:** Honorable Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs & Services

**RE:** Request authority for the County of Westchester to renew an agreement with Pace University by and through its Women's Justice Center in order to exercise the third of its three (3) options to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents, 60 years and over for an amount not to exceed \$124,126 to be paid pursuant to agreed upon unit costs for the program period January 1, 2018 and continuing through December 31, 2018.

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By resolution approved on April 9, 2015 (the "April 9<sup>th</sup> Resolution") your Honorable Board, authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an Agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Contractor"), to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents 60 years and over (the "Program"), for an amount not to exceed \$124,126 in County funds, payable pursuant to the agreed upon unit cost. The May 9<sup>th</sup> resolution also stipulated that the term of the Agreement would commence on January 1, 2015 and continue through December 31, 2015, with the County having the sole option to renew the Agreement for up to three (3) additional one (1) year periods, provided, however that the unit-cost may be adjusted upward in order to account for cost of living increases at the sole option of the County, subject to the availability of funds, acceptable past performance, and subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter, by resolution approved on April 21, 2016 (the "April 21st Resolution") your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the first renewal option for the provision of the Program in an amount not to exceed \$124,126 in County tax dollars, payable pursuant to the agreed unit costs, for the program period commencing on January 1, 2016 and continuing through December 31, 2016 (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on March 23, 2017 (the "March 23<sup>rd</sup> Resolution") your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the second renewal option for the provision of the Program in an amount not to exceed \$124,126 in County tax dollars, payable pursuant to the agreed unit costs, for the

program period commencing on January 1, 2017 and continuing through December 31, 2017 (the "Second Amendment"). The Second Amendment was subsequently executed.

The County now seeks the approval of your Honorable Board to exercise the third of its three (3) options to renew the Agreement with the Contractor to provide the Program for the term commencing on January 1, 2018 and continuing through December 31, 2018, in an amount not to exceed \$124,126 in County tax dollars, payable pursuant to the agreed upon unit costs (the "Third Amendment").

The proposed Amendment is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xix, thereof.

For the 2017 program year, Pace provided legal assistance to 104 seniors and conducted trainings that benefited 452 participants.

Except as specifically provided hereunder, all remaining terms and conditions of the Agreement shall remain in full force and effect.

It should be noted that the Contractor has successfully implemented the program for the past year.

Accordingly, your favorable action on the attached Resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/01/2018 - HISA MUNICIPAL SECRETARY

**RESOLUTION**

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER, WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED**, that the County of Westchester (the "County") is authorized to exercise the third of its three (3) options to renew an Agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Contractor"), to provide Legal Services and Elder Abuse Training Services to elderly Westchester County residents, 60 years and over (the "Program"), for an amount not to exceed \$124,126 in County funds, payable pursuant to the agreed upon unit costs for a term commencing on January 1, 2018 and continuing through December 31, 2018 (the "Third Amendment"); and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Agreement: \$124,126  
 First Amendment: \$124,126  
 Second Amendment: \$124,126  
 Third Amendment: \$124,126  
 Total: \$496,504

Account to be Credited/Charged	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	686T	4380	T686	\$124,126

Budget Funding Year(s) 2018 Start Date 1/1/18 End Date 12/31/18  
 (must match resolution)

Funding Source Tax Dollars \$124,126  
 State Aid \$0  
\$124,126 Federal Aid \$0

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/01/2018 - LISA MRIJAJ, SECRETARY