

George Latimer
County Executive

Department of Social Services
Kevin M. McGuire
Commissioner

60601

DATE: January 3, 2018

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Gavin & Lacy Consultants, LLC to conduct field investigations and searches to locate children in foster care placement that have been declared AWOL by the Westchester County Department of Social Services for the period from January 1, 2018 through December 31, 2018 in an amount not to exceed \$100,000 to be paid at a rate of \$85/hour for the service the consultant provides

Authorization is requested for the County of Westchester, acting by and through its Department of Social Services (“the Department”), to enter into an agreement with Gavin & Lacy Consultants, LLC to conduct field investigations and searches to locate children in foster care placement that have been declared AWOL by the Westchester County Department of Social Services for the period from January 1, 2018 through December 31, 2018 in an amount not to exceed \$100,000, to be paid at a rate of \$85/hour for the service the consultant provides to be paid on a monthly basis pursuant to an approved budget and subject to appropriation.

The services to be provided pursuant to this agreement will serve a **public purpose** by returning youth to foster care.

The **goals and objectives of this agreement** are to return AWOL youth to foster care placement and work with them to assure appropriate future permanent discharge.

The **goals and objectives of this agreement are in the best interest of the County in terms of public health and public safety** as returning youth to foster care will shelter them from delinquency, neglect and abuse.

The **goals and objectives of this agreement are in the best interest of the County in terms of fiscal responsibility** as the services provided by this program focus on assisting foster care youth to become independent and self-sufficient.

The goals and objectives will be tracked and monitored using performance measurement indicators developed by the Department. The consultant is required to submit to the Department quarterly statistical reports on all activities related to the program.

This agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) xviii for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental and social well-being of the youth of Westchester County.

It should be noted that this agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the federal funding for this program falls under Social Services Block Grant.

Accordingly, the County of Westchester is hereby requesting authority to enter into an agreement with Gavin & Lacy Consultants, LLC for the aforesaid purpose.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

APPROVED BOARD OF ACQUISITION & CONTRACTS 3/25/2018 - ELSA M. DIAZ, SECRETARY

