

George Latimer  
County Executive

Department of Probation

Rocco A. Pozzi  
Commissioner

60581

Date: January 29, 2018

To: The Honorable Board of Acquisition and Contract

From: Rocco A. Pozzi  
Commissioner, Department of Probation

Re: Resolution to enter into an agreement with Premier Metropolitan Polygraph commencing on January 1, 2018 and ending December 31, 2018 for the provision of polygraph services to the Department of Probation in an amount not-to exceed \$60,000.00.

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In accordance with the County's Procurement Policy, the Department of Probation solicited price quotations via a Request for Proposal resulting in two responses as follows: DCA Consulting Services LLC and Premier Metropolitan Polygraph. The winning proposal was established with respect to criteria which included appropriate training in general polygraph testing, training in Post-Conviction Sex Offender Testing (PCSOT), experience in the field of polygraph testing with a special emphasis on PCSOT, availability of the examiner, fee structure, and submission of all required documents and complete proposal. Results of the criteria were reviewed and it was decided that the winning proposal was Premier Metropolitan Polygraphing. Based on the information gleaned from the process, the Department recommends contracting with Premier Metropolitan Polygraph for these services as it would be in the best interests of the County. The objective of this contract is to provide an additional treatment and supervision tool in monitoring adult sex offenders. The Department will monitor the performance of Premier Metropolitan Polygraph to ensure compliance with the contract terms.

The County shall pay Premier Metropolitan Polygraph as follows: \$40,000 will be charged to the Department and are for the continuation of Sex Offender polygraphs and \$20,000 will be charged to Bail Surcharge and is for new DV, DWI and other as needed polygraphs, for a total contract amount not to exceed Sixth Thousand (\$60,000.00) Dollars.

Approval of the attached resolution is respectfully requested.

RAP/EVV  
Attachment

## RESOLUTION

Based upon a communication from the Commissioner of Probation, be it hereby

**RESOLVED**, that the County of Westchester is authorized to enter into a one year contract with Premier Metropolitan Polygraph to provide polygraph testing services to the Department of Probation's Commencing January 1, 2018 and ending December 31, 2018; and be it further

**RESOLVED**, that the County shall pay Premier Metropolitan Polygraph as follows: \$40,000 will be charged to the Department and are for the continuation of Sex Offender polygraphs and \$20,000 will be charged to Bail Surcharge and is for new DV, DWI and other as needed polygraphs, for a total contract amount not to exceed Sixth Thousand (\$60,000.00) Dollars; and be it further

**RESOLVED** that this Agreement is subject to County appropriations; and be it further

**RESOLVED** that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute the above agreement on behalf of the County of Westchester; and to take all other action necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	39	1000	4380		\$40,000
263	39	073T	4380	T073	\$20,000

Budget Funding Year(s) 2018      Start Date 01/01/2018      End Date 12/31/2018  
(must match resolution)

Funding Source      Tax Dollars \$40,000.00

State Aid \_\_\_\_\_

\$ 60,000.00      Federal Aid \_\_\_\_\_

(must match resolution)

Other \$20,000.00

APPROVED BOARD OF ACQUISITION & CONTRACTS - 02/01/2018 - LISA M. PAJ, SECRETARY