

60242

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Public Works and Transportation

Evan Latainer, Director
Office for People with Disabilities

DATE: December 13, 2017

SUBJECT: Resolution to authorize the County to amend its agreement with Act Now Limousine Service Inc. for taxi services within the City of Peekskill and vicinity under the County's Para Transit Program to extend an agreement with Act Now Limousine Service Inc. for taxi services within the City of Peekskill and vicinity under the County's Para Transit Program in order to extend the term from January 1, 2018 through May 31, 2018 and to increase the not-to exceed amount by \$55,000.00. (Contract No. OFDACTNOW13)

Pursuant to a resolution approved on December 6, 2012, the County of Westchester (the "County") entered into a one (1) year contract commencing January 1, 2013 with Act Now Limousine Service Inc. for the provision of taxi services within the City of Peekskill to customers of the County's Para Transit service that opt to utilize a taxi rather than the standard Para Transit service vehicles in an amount not to exceed \$60,140.00.

Pursuant to a resolution approved on December 5, 2013, the contract was amended to increase the not to exceed dollar amount by an additional \$32,860.00 to cover an unanticipated increase in the amount of services required and to revise the description of one of the service zones. The contract includes options for the County to renew the contract for four (4) additional one (1) year periods.

Pursuant to a resolution approved on December 19, 2013, the contract was extended for the year 2014 in an amount not to exceed \$100,000.00. Due to an unanticipated increase in the amount of services required in 2014, pursuant to a resolution approved on October 30, 2014, a Second Amendment was executed increasing the not to exceed dollar amount of the contract by an additional \$20,000.00.

Pursuant to a resolution approved on February 5, 2015, the contract was extended for the year 2015 in an amount not to exceed \$130,000.00. Pursuant to a resolution approved on February 18, 2016, the contract was extended for the year 2016 in an amount not to exceed \$130,000.00.

Pursuant to a resolution approved on December 29, 2016, the contract was extended for the year 2017 in an amount not to exceed \$130,000.00.

Based on the success of this initiative and satisfactory performance by the contractor, the Department of Public Works and Transportation and the Office for People with Disabilities are seeking to extend this contract for five (5) months to May 31, 2018 and to increase the total amount of the contract by an additional \$55,000.00 to cover the services provided during the 2018 extension period.

Board of Acquisition and Contract
Authority to Extend Contract No. OFDACTNOW13
Act Now Limousine Service Inc.
Para Transit Taxi Services, City of Peekskill
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The purpose of this extension is to ensure continuation of the Peekskill Taxi program serving the City of Peekskill and a 5.1 mile radius of the surrounding areas within Westchester County. Please note this service also provides day to day ParaTransit services to our ridership who travel to the KEON Center, a day program for the disabled community who rely on this service for their vocational, counseling and various supports daily. This segment of the ParaTransit program also provides significant cost savings in comparison to the traditional ParaTransit service.

The extension of this Agreement is in the public's best interest because it will continue to provide a cost effective alternative to traditional Para Transit for ambulatory citizens.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

Authority to exempt this Agreement from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi thereof has been granted by your Honorable Board in accordance with a separate resolution of even date herewith.

A proposed resolution is attached for your consideration.

VFK/EHL/jrc
Attachment

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation and the Director of the Office for People with Disabilities, be it hereby:

RESOLVED, that the County of Westchester (“the County”) is hereby authorized to extend the Agreement with Act Now Limousine Service Inc., for the provision of taxi services within the City of Peekskill and vicinity to customers of the County’s Para Transit service that opt to utilize a taxi rather than the standard Para Transit service vehicles in an amount not to exceed \$55,000.00, for the five (5) month period January 1, 2018 through May 31, 2018, on the same terms and conditions as the original Agreement; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original 2013 Agreement:	\$ 60,140.00
1 st Amendment to Increase 2013 NTE Amount:	\$ 32,860.00
2014 First Extension:	\$100,000.00
2 nd Amendment to Increase 2014 NTE Amount:	\$ 20,000.00
2015 Second Extension:	\$130,000.00
2016 Third Extension:	\$130,000.00
2017 Fourth Extension:	\$130,000.00
This 2018 Fifth Extension:	<u>\$ 55,000.00</u>
New Total:	<u>\$658,000.00</u>

Contract No. OFDACTNOW13

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	44	2100	4925		\$55,000.00

Budget Funding Year(s) 2018 Start Date January 1, 2018 End Date May 31, 2018
 (must match resolution)

Funding Source: Tax Dollars 100% County

State Aid _____

\$55,000.00 Federal Aid _____
 (must match resolution)

Other _____