

60209

**TO:** Board of Acquisition and Contract  
**FROM:** Vincent F. Kopicki, PE  
Commissioner of Public Works and Transportation  
**DATE:** December 12, 2017  
**SUBJECT:** Authority to Enter into Agreement #17-933  
In the matter of Engineering Services in connection with  
Central Maintenance Facility System Upgrades, 475 Saw Mill River Road, Yonkers, New York

**Consultant:** OLA Consulting Engineers, PC  
**Agreement Amount:** \$223,500.00

*Subconsultant Approval:* Cuono Engineering PLLC  
Quality Environmental Solutions & Technologies, Inc. (MBE)  
DACK Consulting Solutions, Inc. (MBE/WBE)  
LynStaar Engineering, PC (WBE)

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Authority of your Honorable Board is requested to enter into an Agreement in connection with Central Maintenance Facility System Upgrades, 475 Saw Mill River Road, Yonkers, New York. The consultant shall provide design and construction administration services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment.

The objective of this project is to rehabilitate, upgrade, and replace various items of equipment and systems at the Central Maintenance Facility which maintains the County's Bee-Line buses. This work is necessary since the existing equipment and systems are at the end of their useful life and require extensive maintenance which involves down time. Equipment or systems to be replaced or rehabilitated will include the Body Shop Air Supply and Exhaust System, Paint Booth Air Supply and Exhaust System, and Body Shop Sanding Vacuum System. This agreement will benefit the public as it will ensure reliable operation of various systems at the Central Maintenance Facility which services the County's Bee-Line buses.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on September 23, 2016, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on June 20, 2017, whereby AECOM USA, Inc.; DiBari Engineering, PC; H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC d/b/a H2M architects + engineers; OLA Consulting Engineers, PC; and WSP USA Inc. were

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Agreement No. 17-933  
Central Maintenance Facility System Upgrades  
475 Saw Mill River Road  
Yonkers, New York  
OLA Consulting Engineers, PC  
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selected to possibly perform said services. On August 4, 2017, a request for proposal (“RFP”) was sent to the qualified firms and subsequently two (2) proposals were received on September 12, 2017.

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held December 1, 2017, selected OLA Consulting Engineers, PC, 50 Broadway, Hawthorne, New York 10532, as the number one firm to perform engineering services in connection with Central Maintenance Facility System Upgrades, 475 Saw Mill River Road, Yonkers, New York, for a total fee of 223,500.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, OLA Consulting Engineers, PC has requested the utilization of the following subconsultants: Cuono Engineering PLLC (Structural Engineering Services), 42 North Main Street, 3<sup>rd</sup> Floor, Port Chester, New York 10573; Quality Environmental Solutions & Technologies, Inc. (Environmental Testing and Abatement Design Services), 1376 Route 9, Wappingers Falls, New York 12590; DACK Consulting Solutions, Inc. (Construction Cost Estimating Services), 2 William Street, Suite 202, White Plains, New York 10601; and LynStaar Engineering, PC (Resident Engineering Services), 12 Water Street, Suite 202, White Plains, New York 10601.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Acting Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

VFK/JP/AS

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of OLA Consulting Engineers, PC, 50 Broadway, Hawthorne, New York 10532, for engineering services associated with Central Maintenance Facility System Upgrades, 475 Saw Mill River Road, Yonkers, New York. The consultant shall provide design and construction administration services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$223,500.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Cuono Engineering PLLC (Structural Engineering Services), 42 North Main Street, 3<sup>rd</sup> Floor, Port Chester, New York 10573; Quality Environmental Solutions & Technologies, Inc. (Environmental Testing and Abatement Design Services), 1376 Route 9, Wappingers Falls, New York 12590; DACK Consulting Solutions, Inc. (Construction Cost Estimating Services), 2 William Street, Suite 202, White Plains, New York 10601; and LynStaar Engineering, PC (Resident Engineering Services), 12 Water Street, Suite 202, White Plains, New York 10601; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2022; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 17-933

| Account to be Charged/Credited | Fund | Dept | Major Program, Program & Phase or Unit | Object/ Sub Object | Bond Act No. | Dollars      |
|--------------------------------|------|------|--|--------------------|--------------|--------------|
|                                | 365  | 44   | T004902S                               | 6120-05            | BA #106-2015 | \$189,500.00 |
|                                | 365  | 44   | T005701E                               | 6120-03            | BA # 98-2016 | \$ 34,000.00 |
|                                |      |      |  |                    |              |              |
|                                |      |      |  |                    |              |              |

Budget Funding Year(s): 2017 Start Date: 12/31/2017 End Date: 12/31/2022  
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
\$223,500.00 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_